



DEPARTMENT OF THE NAVY
HEADQUARTERS UNITED STATES MARINE CORPS
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C 469
12 AUG 02

MARINE CORPS ORDER 1510.124

From: Commandant of the Marine Corps
To: Distribution List

Subj: INDIVIDUAL TRAINING STANDARDS (ITS) FOR MARINE AIR GROUND TASK FORCE (MAGTF)
PLANS/OPERATIONS OFFICER (MOS 0502) AND MAGTF PLANNING SPECIALIST (MOS 0511)

Ref: (a) MCO 1510.34A
(b) MCO 1553.1B
(c) MCO 1553.2
(d) MCO 1553.3
(e) MCO 3500.27

Encl: (1) Description of an Individual Training Standard
(2) Management of Individual Training Standards
(3) Summary/Index of Individual Training Standards
(4) Common Individual Training Standards
(5) Training Support
(6) Individual Training Standards
(7) Summary/Index of Individual Training Standards by Specific Category (MOJT, DL, PST)

1. Purpose. To publish the Individual Training Standards (ITS) at enclosures (1) through (7) for MOS 0502 Marine Air Ground Task Force (MAGTF) Plans/Operations Officer and MOS 0511 Marine Air Ground Task Force (MAGTF) Planning Specialist.

2. Cancellation. This order cancels MCO 1510.111, 5 May 97, Individual Training Standards (ITS) System for Military Occupational Specialty (MOS) 9919, Marine Air Ground Task Force (MAGTF) Planning Specialist. It also cancels MCO 1510.113, 27 May 98, Individual Training Standards (ITS) System for Military Occupational Specialty (MOS) 0502, Marine Air Ground Task Force Plans/Operations Officer.

3. Background

a. The references establish the system used to publish all training standards, provide policy, and assign training responsibilities, especially as applied to the Systems Approach to Training (SAT).

b. ITSs establish the training requirements for all Marines in the same occupational field (OccFld), Military Occupational Specialty (MOS), or billet. They provide a foundation upon which unit commanders, Functional Learning Center (FLC) directors, and distance learning (DL) developers build training packages for individual Marines as part of unit training plans or formal courses of instruction.

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c. ITSs represent the skills that contribute to the unit mission as expressed in the Mission Performance Standards (MPS). Changes to doctrine or force structure or the introduction of new weapons or equipment may necessitate revision of this Order.

4. Information

a. ITSs are used by unit commanders, FLC directors, and DL developers to design, develop, conduct, and evaluate the individual training of Marines. Unit commanders are responsible for the sustainment of all individual tasks that have been deemed, through analysis, to support the unit's Mission Essential Task List (METL). Unit commanders can, therefore, use the tasks contained in this Order as the basis of individual training through Managed On-the-Job Training (MOJT), instruction in unit-level schools, or incorporation in their training plans. FLC directors and DL developers will derive Terminal Learning Objectives (TLO) and Enabling Learning Objectives (ELO) from the tasks, conditions, standards, and performance steps of each associated ITS. Task lists reported on Course Descriptive Data (CDD) submissions will consist of tasks contained in this Order that are designated for training at the appropriate level in the FLC. Task lists reported on Distance Learning Descriptive Data (DLDD) submissions will consist of tasks contained in this Order that are designated for DL training at the appropriate level.

b. Unit commanders and FLC directors are responsible for reviewing their training programs per reference (e) and making interventions that reduce risk to acceptable levels.

5. Action

a. Commanding General, Marine Corps Combat Development Command (CG MCCDC)

(1) Ensure all FLCs use this Order to train personnel to the standards required by grade and MOS.

(2) Ensure the Marine Corps Institute (MCI) and the Combat Visual Information Center (CVIC) provide standardized performance support tools (PST) and other training support requirements to facilitate training in units.

(3) Review, revise, and manage the upkeep of this Order in coordination with Operating Force and Supporting Establishment commanders and MOS Specialists/OccFld Managers.

(4) Ensure the Combat Development System identifies and mitigates the impact on training, by MOS and ITS, of all new equipment.

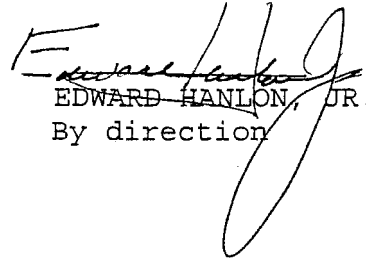
b. Commanding Generals of the Marine Forces and Supporting Establishment Commands and Commanders of Separate Organizations not Commanded by a General Officer

(1) Use this Order as the basis for individual training.

(2) Conduct MOJT programs and/or instruction in unit level schools to satisfy initial, sustainment, and refresher training requirements in so far as the tasks support unit mission requirements.

6. Submission of Recommendations and Requirements. Recommendations concerning the content of this Order are invited. Submit recommendations for additions, deletions, or modifications to CG MCCDC (C 472) via the chain of command.

7. Reserve Applicability. This Order is applicable to the Marine Corps Reserve.


EDWARD HANLON, JR.
By direction

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DESCRIPTION OF AN INDIVIDUAL TRAINING STANDARD

1. ITS Designator. Each ITS has a unique three-part identifier that represents an MOS (or billet), a duty (or functional) area within that MOS, and a specific task included in that duty area. Each part is separated by periods. An example of an ITS Designator is 0311.02.08.

a. The first four positions ("0311" in the example above) represent the MOS or billet. For any ITS associated with an official MOS, the four digits must be identical to those assigned to the MOS in MCO P1200.7 (MOS Manual).

b. The middle two positions ("02" in the example above) represent the duty or functional area. Duty areas within a given MOS are assigned Arabic numerals. Duty areas 1 through 9 are always preceded by a leading zero. In the example above, "02" represents the second duty area under MOS 0311.

c. The last two positions ("08" in the example above) represent a specific task. Tasks within a specific duty or functional area are assigned Arabic numerals. Tasks 1 through 9 are always preceded by a leading zero. In the example above, "08" represents one task within the second duty area under MOS 0311.

2. ITS Components. There are six basic components of an ITS, five of which are mandatory:

a. Task. The task describes a specific and necessary behavior expected of a Marine in a particular MOS or billet. It is a clearly stated, performance-oriented action requiring a learned skill. Skills that "make" a Marine or qualify that Marine for an MOS are designated as "Core." Those advanced skills that are mission, grade, or billet specific are designated as "Core Plus."

b. Condition(s). This portion of the ITS describes the equipment, manuals, assistance/supervision, special physical demands, environmental conditions, and location affecting a Marine's performance of the task under real-world circumstances.

c. STANDARD(S):. This portion of the ITS describes the level of proficiency to which the individual must perform the task.

d. Performance Steps. Collectively, the performance steps represent the logical sequence of actions required of the Marine to perform the task to standard. These actions are typically detailed in the references.

e. Reference(s). References are doctrinal publications, technical manuals, and other publications upon which the ITS and its performance steps are based. They should be readily available and provide detail to the procedures that are only summarized in the performance steps.

f. Administrative Instructions (Optional). Administrative instructions provide the trainer/instructor with special required or recommended circumstances, including safety precautions, relating to the training or execution of the task. These instructions may also clarify the meaning of the task.

3. ITS Training

a. Initial Training Setting. All ITSs are assigned an initial training setting

ENCLOSURE (1)

that includes a specific location for initial instruction [Functional Learning Center (FLC) or Managed On-The-Job Training (MOJT)], a sustainment factor (number of months between evaluation or retraining to maintain the proficiency required by the standard), and a "Required By" grade (the lowest grade at which task proficiency is required).

b. Training Materiel (Optional). Training materiel includes all training devices, simulators, aids, equipment, and materials [except ammunition, distance learning (DL) products, and performance support tools (PST)] required or recommended to properly train the task under the specified conditions and to the specified standard.

c. Ammunition (Optional). This section includes any ammunition, explosives, and/or pyrotechnics required for proper training of the ITS.

d. Distance Learning Product(s) (Optional). This section includes a list of any currently available or planned DL products designed to provide training related to this task.

e. Performance Support Tool(s) (Optional). This section includes a list of any currently available or planned PSTs designed to provide training related to this task.

ENCLOSURE (1)

MANAGEMENT OF INDIVIDUAL TRAINING STANDARDS

1. ITS Use

a. ITSs form the basis for all individual training in Functional Learning Centers (FLC) and units. They are written for all MOSs in order to specify the critical skills required by units of their individual Marines in support of the unit's combat missions as defined in the unit's Mission Essential Task List (METL).

b. FLC directors are responsible for reviewing all ITSs marked for initial training at the FLC. They must conduct courses of instruction on those ITSs appropriate for their student populations in terms of grade or rank. The task portion of each ITS taught in a given course must appear in the Task List (Item 24) of the CDD for that course. In accordance with the Systems Approach to Training (SAT), a Program of Instruction (POI) must also be developed for the course.

c. ITSs provide measures of performance that can be used by unit commanders to diagnose individual deficiencies and design training. Noted deficiencies should be scheduled for remediation on training plans or through Managed On-The-Job Training (MOJT), as appropriate.

d. A Marine should continue to receive instruction on ITSs that support the unit's METL. Individual training cannot cease upon graduation from the FLC because FLCs cannot prepare every Marine to serve in every billet. Individuals should be given opportunities in the unit to gain experience and responsibility as quickly as possible.

2. ITS Maintenance

a. A relationship exists between ITSs and the threat to Marine forces. Changes in the threat often trigger corresponding changes in our weapons, equipment, or doctrine, which then necessitate producing new or updated training standards. Such action requires a team effort on the part of the operating forces, the FLCs, and staff agencies at both Headquarters, U.S. Marine Corps and the Marine Corps Combat Development Command (MCCDC).

b. ITSs are ultimately validated by unit commanders and FLC directors. Records of Proceedings (ROP) resulting from Course Content Review Boards (CCRB) conducted by FLCs are particularly well suited for recommending revisions. The ROP should contain a justification for each proposed addition, deletion, or change and should accompany any request to obtain authority to depart from the currently published ITSs. Unit commanders can recommend changes through participation in a school's CCRB or directly via the chain of command. Unless significant changes warrant earlier action, ITS orders are revised and republished on a 4-year cycle.

c. ITS management is a dynamic process involving user maintenance as the key to refining standards to best serve unit missions. ITS users should evaluate whether ITSs support or fail to support an MOS, and ITS components should be examined for realism and pertinence. Users are encouraged to submit recommended changes to published ITSs through the chain of command.

ENCLOSURE (2)

SUMMARY/INDEX OF INDIVIDUAL TRAINING STANDARDS

1. General. This enclosure is a summary listing of all ITS tasks grouped by MOS and Duty Area.
2. Format. The columns are as follows:
 - a. SEQ. Sequence Number. This number dictates the order in which tasks for a given duty area are displayed.
 - b. TASK. ITS Designator. This is the permanent designator assigned to the task when it is created.
 - c. TITLE. ITS Task Title.
 - d. CORE. An "X" appears in this column when the task is designated as a "Core" task required to "make" a Marine and qualify that Marine for the appropriate MOS. The absence of an "X" indicates that this is an advanced ("Core Plus") task that is mission, grade, or billet specific.
 - e. FLC. Functional Learning Center. An "X" appears in this column when the FLC is designated as the initial training setting. The absence of an "X" indicates that the initial training is accomplished through Managed On-The-Job Training (MOJT).
 - f. DL. Distance Learning Product. An "X" in this column indicates that at least one DL product is associated with this task. Consult enclosure (6) for details.
 - g. PST. Performance Support Tool. An "X" in this column indicates that at least one PST is associated with this task. Consult enclosure (6) for details.
 - h. SUS. Sustainment Training Period. An entry in this column represents the number of months between evaluation or retraining by the unit to maintain the proficiency required by the standard, provided the task supports the unit's METL.
 - i. REQ BY. Required By. An entry in this column depicts the lowest grade required to demonstrate proficiency in this task.
 - j. PAGE. Page Number. This column lists the number of the page in enclosure (6) that contains detailed information concerning this task.

SEQ	TASK	TITLE	CORE	FLC	DL	PST	SUS	REQ	BY	PAGE
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MOS 0502, MAGTF Plans/Operations Officer

DUTY AREA 01 - FORCE DEPLOYMENT PLANNING AND EXECUTION (FDP&E) SYSTEMS

1)	0502.01.01	CONTROL PHYSICAL ACCESS TO SENSITIVE AREAS	X	X			12	Maj	6-A-1
2)	0502.01.02	WRITE EMERGENCY DESTRUCTION PLANS					12	Maj	6-A-1
3)	0502.01.03	OPERATE JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES) APPLICATIONS	X	X			12	Maj	6-A-2

ENCLOSURE (3)

SEQ	TASK	TITLE	CORE	FLC	DL	PST	SUS	REQ BY	PAGE
4)	0502.01.04	ACCESS INFORMATION USING SECRET INTERNET PROTOCOL ROUTER NETWORK (SIPRNET) WEB RESOURCES	X	X			12	Maj	6-A-3

DUTY AREA 02 - DETAILED PLANNING

1)	0502.02.01	INPUT FORCE MOVEMENT DATA TO SUPPORT CONCEPT OF OPERATIONS (CONOPS)					12	Maj	6-A-4
2)	0502.02.02	DEVELOP TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) GUIDANCE	X	X			12	Maj	6-A-4
3)	0502.02.03	ANALYZE SCHEDULING AND MOVEMENT INFORMATION	X	X			12	Maj	6-A-5
4)	0502.02.04	VERIFY TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) SUSTAINMENT REQUIREMENT CALCULATIONS					12	Maj	6-A-6
5)	0502.02.05	ANALYZE FORCE MOVEMENT DATA REQUIREMENTS TO IDENTIFY DISCREPANCIES	X	X			12	Maj	6-A-7
6)	0502.02.06	COMPILE ANNEXES OF OPERATIONS PLAN					12	Maj	6-A-8
7)	0502.02.07	COMPILE ANNEXES OF SUPPORTING PLAN					12	Maj	6-A-9
8)	0502.02.08	COMPILE ANNEXES OF CONCEPT PLAN					12	Maj	6-A-9
9)	0502.02.09	PREPARE OPERATIONS PLAN	X	X			12	Maj	6-A-10
10)	0502.02.10	PREPARE CONCEPT PLAN	X	X			12	Maj	6-A-11
11)	0502.02.11	PREPARE SUPPORTING PLAN	X	X			12	Maj	6-A-12
12)	0502.02.12	WRITE A WARNING ORDER	X	X			12	Maj	6-A-13
13)	0502.02.13	WRITE A PREPARE-TO-DEPLOY ORDER	X	X			12	Maj	6-A-14
14)	0502.02.14	WRITE A DEPLOYMENT ORDER	X	X			12	Maj	6-A-16
15)	0502.02.15	WRITE A TRANSITION ORDER	X	X			12	Maj	6-A-17
16)	0502.02.16	DEVELOP COURSES OF ACTION (COA)	X	X			12	Maj	6-A-18
17)	0502.02.17	DEFINE COMMAND RELATIONSHIPS FOR JOINT OPERATIONS FOR SUBORDINATE COMMANDS	X	X			12	Maj	6-A-19
18)	0502.02.18	RETRIEVE NEWSGROUP TRAFFIC	X	X			12	Maj	6-A-20
19)	0502.02.19	REVIEW NEWSGROUP TRAFFIC	X	X			12	Maj	6-A-21
20)	0502.02.20	WRITE NEWSGROUP MESSAGES	X	X			12	Maj	6-A-21
21)	0502.02.21	TRANSMIT FORMATTED NEWSGROUP MESSAGES	X	X			12	Maj	6-A-22
22)	0502.02.22	WRITE DEFENSE MESSAGE SYSTEM (DMS) MESSAGES	X	X			12	Maj	6-A-22
23)	0502.02.23	TRANSMIT PROPERLY FORMATTED DEFENSE MESSAGE SYSTEM (DMS) MESSAGES	X	X			12	Maj	6-A-23

DUTY AREA 03 - MANAGE TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) EXECUTION

1)	0502.03.01	IDENTIFY FORCE MODULES (FM)	X	X			12	Maj	6-A-24
2)	0502.03.02	VERIFY FORCE MODULE (FM) STRUCTURE	X	X			12	Maj	6-A-24
3)	0502.03.03	VERIFY TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) UNIT LINE NUMBER (ULN) STRUCTURE	X	X			12	Maj	6-A-25
4)	0502.03.04	MODIFY REQUIREMENTS IN FORCE DEPLOYMENT SYSTEMS					12	Maj	6-A-26
5)	0502.03.05	RECONCILE VALIDATED FORCE DEPLOYMENT REQUIREMENTS WITH CARRIER ALLOCATION/MANIFEST DATA	X	X			12	Maj	6-A-26
6)	0502.03.06	ANALYZE FORCE MOVEMENT REPORTS TO IDENTIFY DISCREPANCIES	X	X			12	Maj	6-A-27
7)	0502.03.07	ANALYZE FORCE DEPLOYMENT DATA TO LEVEL FOUR DETAIL	X	X			12	Maj	6-A-27

ENCLOSURE (3)

SEQ	TASK	TITLE	CORE	FLC	DL	PST	SUS	REQ BY	PAGE
8)	0502.03.08	ANALYZE FORCE DEPLOYMENT DATA TO LEVEL SIX DETAIL					12	Maj	6-A-28
9)	0502.03.09	IMPORT FORCE DEPLOYMENT DATA FROM JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES) FEEDER TOOLS TO JOPES					12	Maj	6-A-29
10)	0502.03.10	EXPORT FORCE DEPLOYMENT DATA FROM JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES) TO JOPES FEEDER TOOLS					12	Maj	6-A-29
11)	0502.03.11	IMPORT FORCE DEPLOYMENT DATA FROM MDSS II/TC AIMS II TO JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES) FEEDER TOOLS					12	Maj	6-A-30
12)	0502.03.12	CREATE STANDARD AND NON-STANDARD TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) REPORTS					12	Maj	6-A-30
13)	0502.03.13	ANALYZE MOVEMENT SCHEDULES WITHIN JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES)	X	X			12	Maj	6-A-31
14)	0502.03.14	DEVELOP FORCE CLOSURE PROJECTIONS					12	Maj	6-A-32
15)	0502.03.15	PREPARE EXECUTIVE LEVEL BRIEFING SLIDES OF TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) FORCE FLOW					12	Maj	6-A-32

MOS 0511, MAGTF Planning SpecialistDUTY AREA 01 - FORCE DEPLOYMENT PLANNING AND EXECUTION (FDP&E) SYSTEMS

1)	0511.01.01	CONTROL PHYSICAL ACCESS TO SENSITIVE AREAS	X	X			12	Pvt	6-B-1
2)	0511.01.02	WRITE EMERGENCY DESTRUCTION PLANS					12	Sgt	6-B-1
3)	0511.01.03	INSTALL FORCE DEPLOYMENT PLANNING AND EXECUTION (FDP&E) FEEDER TOOL SOFTWARE	X	X			12	Pvt	6-B-2
4)	0511.01.04	MAINTAIN FORCE DEPLOYMENT PLANNING AND EXECUTION (FDP&E) FEEDER TOOL SOFTWARE	X	X			12	Pvt	6-B-2
5)	0511.01.05	TROUBLESHOOT FORCE DEPLOYMENT PLANNING AND EXECUTION (FDP&E) SUITE	X	X			12	Pvt	6-B-3
6)	0511.01.06	OPERATE JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES) APPLICATIONS	X	X			12	Pvt	6-B-3
7)	0511.01.07	ACCESS INFORMATION USING SECRET INTERNET PROTOCOL ROUTER NETWORK (SIPRNET) WEB RESOURCES	X	X			12	Pvt	6-B-4

DUTY AREA 02 - DETAILED PLANNING

1)	0511.02.01	INPUT FORCE MOVEMENT DATA TO SUPPORT CONCEPT OF OPERATIONS (CONOPS)	X	X			12	Pvt	6-B-6
2)	0511.02.02	VERIFY FORCE MOVEMENT DATA TO SUPPORT CONCEPT OF OPERATIONS (CONOPS)		X			12	Sgt	6-B-6
3)	0511.02.03	DEVELOP TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) GUIDANCE		X			12	SSgt	6-B-7
4)	0511.02.04	RETRIEVE SCHEDULING AND MOVEMENT INFORMATION	X	X			12	Pvt	6-B-8
5)	0511.02.05	ANALYZE SCHEDULING AND MOVEMENT INFORMATION	X	X			12	Pvt	6-B-9

ENCLOSURE (3)

SEQ	TASK	TITLE	CORE	FLC	DL	PST	SUS	REQ BY	PAGE
6)	0511.02.06	VERIFY TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) SUSTAINMENT REQUIREMENT CALCULATIONS		X			12	Sgt	6-B-9
7)	0511.02.07	ANALYZE FORCE MOVEMENT DATA TO IDENTIFY DISCREPANCIES	X	X			12	Pvt	6-B-10
8)	0511.02.08	EXTRACT INFORMATION FROM THE ANNEXES OF AN OPERATIONS PLAN	X	X			12	Pvt	6-B-12
9)	0511.02.09	EXTRACT INFORMATION FROM THE ANNEXES OF A SUPPORTING PLAN	X	X			12	Pvt	6-B-12
10)	0511.02.10	EXTRACT INFORMATION FROM THE ANNEXES OF A CONCEPT PLAN	X	X			12	Pvt	6-B-13
11)	0511.02.11	PREPARE OPERATIONS PLAN		X			12	SSgt	6-B-13
12)	0511.02.12	PREPARE CONCEPT PLAN		X			12	SSgt	6-B-14
13)	0511.02.13	PREPARE SUPPORTING PLAN		X			12	SSgt	6-B-15
14)	0511.02.14	WRITE A WARNING ORDER		X			12	SSgt	6-B-17
15)	0511.02.15	WRITE A PREPARE-TO-DEPLOY ORDER		X			12	SSgt	6-B-18
16)	0511.02.16	WRITE A DEPLOYMENT ORDER		X			12	SSgt	6-B-19
17)	0511.02.17	WRITE A TRANSITION ORDER		X			12	SSgt	6-B-20
18)	0511.02.18	DEVELOP COURSES OF ACTION (COA)		X			12	SSgt	6-B-21
19)	0511.02.19	IDENTIFY COMMAND RELATIONSHIPS FOR JOINT OPERATIONS	X	X			12	Pvt	6-B-23
20)	0511.02.20	RETRIEVE NEWSGROUP TRAFFIC	X	X			12	Pvt	6-B-24
21)	0511.02.21	REVIEW NEWSGROUP TRAFFIC	X	X			12	Pvt	6-B-24
22)	0511.02.22	PREPARE FORMATTED NEWSGROUP MESSAGES	X	X			12	Pvt	6-B-24
23)	0511.02.23	TRANSMIT FORMATTED NEWSGROUP MESSAGES	X	X			12	Pvt	6-B-25
24)	0511.02.24	PREPARE DEFENSE MESSAGE SYSTEM (DMS) MESSAGES	X	X			12	Pvt	6-B-25
25)	0511.02.25	TRANSMIT PROPERLY FORMATTED DEFENSE MESSAGE SYSTEM (DMS) MESSAGES	X	X			12	Pvt	6-B-26
26)	0511.02.26	DEFINE COMMAND RELATIONSHIPS FOR JOINT OPERATIONS FOR SUBORDINATE COMMANDS		X			12	SSgt	6-B-27
27)	0511.02.27	COMPILE ANNEXES OF OPERATIONS PLAN					12	SSgt	6-B-28
28)	0511.02.28	COMPILE ANNEXES OF SUPPORTING PLAN					12	SSgt	6-B-28
29)	0511.02.29	COMPILE ANNEXES OF CONCEPT PLAN					12	SSgt	6-B-29

DUTY AREA 03 - MANAGE TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) EXECUTION

1)	0511.03.01	BUILD FORCE MODULE (FM) STRUCTURE	X	X			12	Pvt	6-B-30
2)	0511.03.02	VERIFY FORCE MODULE (FM) STRUCTURE	X	X			12	Pvt	6-B-30
3)	0511.03.03	BUILD TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) UNIT LINE NUMBER (ULN) STRUCTURE	X	X			12	Pvt	6-B-31
4)	0511.03.04	MODIFY REQUIREMENTS IN FORCE DEPLOYMENT SYSTEMS	X	X			12	Pvt	6-B-32
5)	0511.03.05	RECONCILE VALIDATED FORCE DEPLOYMENT REQUIREMENTS WITH CARRIER ALLOCATION/MANIFEST DATA	X	X			12	Pvt	6-B-33
6)	0511.03.06	ANALYZE FORCE MOVEMENT REPORTS TO IDENTIFY DISCREPANCIES	X	X			12	Pvt	6-B-33
7)	0511.03.07	REFINE FORCE DEPLOYMENT DATA TO LEVEL FOUR DETAIL	X	X			12	Pvt	6-B-34
8)	0511.03.08	IMPORT FORCE DEPLOYMENT DATA FROM JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES) FEEDER TOOLS TO JOPES	X	X			12	Pvt	6-B-35
9)	0511.03.09	EXPORT FORCE DEPLOYMENT DATA FROM JOINT	X	X			12	Pvt	6-B-36

ENCLOSURE (3)

SEQ	TASK	TITLE	CORE	FLC	DL	PST	SUS	REQ	BY	PAGE
		OPERATION PLANNING AND EXECUTION SYSTEM (JOPES) TO JOPES FEEDER TOOLS								
10)	0511.03.10	IMPORT FORCE DEPLOYMENT DATA FROM MDSS II/TC AIMS II TO JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES) FEEDER TOOLS	X	X			12	Pvt		6-B-36
11)	0511.03.11	CREATE STANDARD AND NON-STANDARD TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) REPORTS	X	X			12	Pvt		6-B-37
12)	0511.03.12	ANALYZE MOVEMENT SCHEDULES WITHIN JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES)		X			12	Sgt		6-B-37
13)	0511.03.13	DEVELOP FORCE CLOSURE PROJECTIONS		X			12	Sgt		6-B-38
14)	0511.03.14	CONVERT FORCE DEPLOYMENT DATA TO SPREADSHEET DATA					12	Pvt		6-B-38
15)	0511.03.15	ALLOCATE UNIT LINE NUMBERS (ULNS) TO CARRIERS IN JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES)	X	X			12	Pvt		6-B-39
16)	0511.03.16	MANIFEST UNIT LINE NUMBERS (ULNS) TO CARRIERS IN JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES)	X	X			12	Pvt		6-B-40

ENCLOSURE (3)

COMMON INDIVIDUAL TRAINING STANDARDS

1. General. This enclosure lists the ITS tasks common to more than one MOS within the OccFld. It is designed to assist the trainer in consolidating training for common tasks.

2. Format. The columns are as follows:

a. TASK TITLE. A listing of all tasks common to at least two MOSs.

b. COMMON TASK NUMBERS. A listing of the ITS designators for all ITSs containing the same task title.

<u>TASK TITLE</u>	<u>COMMON TASK NUMBERS</u>	
ACCESS INFORMATION USING SECRET INTERNET PROTOCOL ROUTER NETWORK (SIPRNET) WEB RESOURCES	0502.01.04	0511.01.07
ANALYZE FORCE MOVEMENT REPORTS TO IDENTIFY DISCREPANCIES	0502.03.06	0511.03.06
ANALYZE MOVEMENT SCHEDULES WITHIN JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES)	0502.03.13	0511.03.12
ANALYZE SCHEDULING AND MOVEMENT INFORMATION	0502.02.03	0511.02.05
COMPILE ANNEXES OF CONCEPT PLAN	0502.02.08	0511.02.29
COMPILE ANNEXES OF OPERATIONS PLAN	0502.02.06	0511.02.27
COMPILE ANNEXES OF SUPPORTING PLAN	0502.02.07	0511.02.28
CONTROL PHYSICAL ACCESS TO SENSITIVE AREAS	0502.01.01	0511.01.01
CREATE STANDARD AND NON-STANDARD TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) REPORTS	0502.03.12	0511.03.11
DEFINE COMMAND RELATIONSHIPS FOR JOINT OPERATIONS FOR SUBORDINATE COMMANDS	0502.02.17	0511.02.26
DEVELOP COURSES OF ACTION (COA)	0502.02.16	0511.02.18
DEVELOP FORCE CLOSURE PROJECTIONS	0502.03.14	0511.03.13
DEVELOP TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) GUIDANCE	0502.02.02	0511.02.03
EXPORT FORCE DEPLOYMENT DATA FROM JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES) TO JOPES FEEDER TOOLS	0502.03.10	0511.03.09
IMPORT FORCE DEPLOYMENT DATA FROM JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES) FEEDER TOOLS TO JOPES	0502.03.09	0511.03.08

ENCLOSURE (4)

<u>TASK TITLE</u>	<u>COMMON TASK NUMBERS</u>	
IMPORT FORCE DEPLOYMENT DATA FROM MDSS II/TC AIMS II TO JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPEs) FEEDER TOOLS	0502.03.11	0511.03.10
INPUT FORCE MOVEMENT DATA TO SUPPORT CONCEPT OF OPERATIONS (CONOPS)	0502.02.01	0511.02.01
MODIFY REQUIREMENTS IN FORCE DEPLOYMENT SYSTEMS	0502.03.04	0511.03.04
OPERATE JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPEs) APPLICATIONS	0502.01.03	0511.01.06
PREPARE CONCEPT PLAN	0502.02.10	0511.02.12
PREPARE OPERATIONS PLAN	0502.02.09	0511.02.11
PREPARE SUPPORTING PLAN	0502.02.11	0511.02.13
RECONCILE VALIDATED FORCE DEPLOYMENT REQUIREMENTS WITH CARRIER ALLOCATION/MANIFEST DATA	0502.03.05	0511.03.05
RETRIEVE NEWSGROUP TRAFFIC	0502.02.18	0511.02.20
REVIEW NEWSGROUP TRAFFIC	0502.02.19	0511.02.21
TRANSMIT FORMATTED NEWSGROUP MESSAGES	0502.02.21	0511.02.23
TRANSMIT PROPERLY FORMATTED DEFENSE MESSAGE SYSTEM (DMS) MESSAGES	0502.02.23	0511.02.25
VERIFY FORCE MODULE (FM) STRUCTURE	0502.03.02	0511.03.02
VERIFY TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) SUSTAINMENT REQUIREMENT CALCULATIONS	0502.02.04	0511.02.06
WRITE A DEPLOYMENT ORDER	0502.02.14	0511.02.16
WRITE A PREPARE-TO-DEPLOY ORDER	0502.02.13	0511.02.15
WRITE A TRANSITION ORDER	0502.02.15	0511.02.17
WRITE A WARNING ORDER	0502.02.12	0511.02.14
WRITE EMERGENCY DESTRUCTION PLANS	0502.01.02	0511.01.02

ENCLOSURE (4)

TRAINING SUPPORT

1. This enclosure summarizes five categories of training support by ITS for the entire OccFld:

Appendix A: References

Appendix B: Training Materiel

Appendix C: Ammunition, Explosives, and Pyrotechnics

Appendix D: Distance Learning Products

Appendix E: Performance Support Tools

2. If support identified in any appendix is not applicable to this OccFld, the appendix will include a statement to that effect.

ENCLOSURE (5)

REFERENCES

1. General. References are doctrinal publications, technical manuals, and other publications upon which an ITS and its performance steps are based. They should be readily available and provide the detailed procedures for accomplishing the task. This section includes a list of all reference publications associated with any task in this OccFld.

2. Format. The columns are as follows:

a. REFERENCES. This column summarizes all references associated with at least one ITS task in this OccFld.

b. TASK NUMBERS. A listing of all ITS tasks to which the corresponding reference is associated.

<u>REFERENCES</u>	<u>TASK NUMBERS</u>			
Joint Operation Planning and Execution System (JOPES) Feeder Tools User Guide	0502.02.01	0502.02.03	0502.02.04	0502.02.05
	0502.03.11	0502.03.12	0511.01.03	0511.01.04
	0511.01.05	0511.02.01	0511.02.02	0511.02.04
	0511.02.05	0511.02.06	0511.02.07	0511.03.01
	0511.03.04	0511.03.08	0511.03.09	0511.03.10
	0511.03.11			
Online application help	0502.01.04	0502.03.09	0502.03.10	0502.03.11
	0502.03.12	0502.03.13	0502.03.15	0511.01.05
	0511.01.06	0511.01.07	0511.03.03	0511.03.07
	0511.03.08	0511.03.09	0511.03.10	0511.03.11
	0511.03.12	0511.03.14	0511.03.15	0511.03.16
User's Guide for JOPES (Joint Operation Planning and Execution System)	0502.01.03	0502.02.01	0502.02.03	0502.02.04
	0502.02.05	0502.03.04	0502.03.12	0511.01.05
	0511.01.06	0511.02.01	0511.02.02	0511.02.04
	0511.02.05	0511.02.06	0511.02.07	0511.03.01
	0511.03.04	0511.03.08	0511.03.09	0511.03.11
CJCS JOINT TPFDD LOI, CJCS Joint Time-Phased Force and Deployment Data Letter of Instruction	0502.02.02	0502.02.03	0502.02.04	0502.02.05
	0511.02.03	0511.02.05	0511.02.06	0511.02.07
CJCSI 3020.01, Managing, Integrating, and Using Joint Deployment Information Systems	0502.02.04	0511.02.06		
CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)	0502.02.01	0502.02.02	0502.02.03	0502.02.04
	0502.02.05	0502.02.06	0502.02.07	0502.02.08
	0502.02.09	0502.02.10	0502.02.11	0502.02.12
	0502.02.13	0502.02.14	0502.02.15	0502.02.16
	0502.02.17	0502.03.04	0511.02.01	0511.02.02
	0511.02.03	0511.02.05	0511.02.06	0511.02.07

Appendix A to
ENCLOSURE (5)

REFERENCES	TASK NUMBERS			
	0511.02.08	0511.02.09	0511.02.10	0511.02.11
	0511.02.12	0511.02.13	0511.02.14	0511.02.15
	0511.02.16	0511.02.17	0511.02.18	0511.02.19
	0511.02.26	0511.02.27	0511.02.28	0511.02.29
	0511.03.01	0511.03.02	0511.03.04	
CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)	0502.02.01	0502.02.04	0502.02.05	0502.02.21
	0502.03.01	0502.03.02	0502.03.03	0502.03.04
	0502.03.05	0502.03.06	0502.03.07	0502.03.08
	0502.03.13	0502.03.14	0511.02.01	0511.02.02
	0511.02.04	0511.02.06	0511.02.07	0511.02.22
	0511.02.23	0511.03.01	0511.03.02	0511.03.03
	0511.03.04	0511.03.05	0511.03.06	0511.03.07
	0511.03.12	0511.03.13	0511.03.15	0511.03.16
CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)	0502.02.01	0502.02.02	0502.02.03	0502.02.04
	0502.02.05	0502.02.06	0502.02.07	0502.02.08
	0502.02.09	0502.02.10	0502.02.11	0502.02.12
	0502.02.13	0502.02.14	0502.02.15	0502.02.16
	0502.02.17	0511.02.01	0511.02.02	0511.02.03
	0511.02.05	0511.02.06	0511.02.07	0511.02.08
	0511.02.09	0511.02.10	0511.02.11	0511.02.12
	0511.02.13	0511.02.14	0511.02.15	0511.02.16
	0511.02.17	0511.02.18	0511.02.19	0511.02.26
	0511.02.27	0511.02.28	0511.02.29	
CJCSM 3122.04, Joint Operation Planning and Execution System (JOPES), Volume II, (Supplemental Planning Formats and Guidance) (Classified)	0502.02.09	0502.02.10	0502.02.11	0502.02.12
	0502.02.13	0502.02.14	0502.02.15	0502.02.16
	0502.02.17	0511.02.11	0511.02.12	0511.02.13
	0511.02.14	0511.02.15	0511.02.16	0511.02.17
	0511.02.18	0511.02.19	0511.02.26	
CJCSM 3150.16, Joint Operation Planning and Execution System Reporting Structure (JOPSREP)	0502.02.01	0502.02.02	0502.02.03	0502.02.05
	0502.03.01	0502.03.02	0502.03.03	0502.03.04
	0502.03.07	0502.03.08	0511.01.06	0511.02.01
	0511.02.02	0511.02.03	0511.02.05	0511.02.07
	0511.03.01	0511.03.03	0511.03.04	0511.03.07
	0511.03.15	0511.03.16		
DOD 4500.9-R, Defense Transportation Regulation (DTR)	0502.02.05	0502.03.07	0511.02.07	
FORCESFOR, SecDef MEMO; Forces for Unified Commands	0502.02.09	0502.02.10	0502.02.11	0502.02.12
	0502.02.13	0502.02.14	0502.02.15	0502.02.16
	0502.02.17	0511.02.11	0511.02.12	0511.02.13
	0511.02.14	0511.02.15	0511.02.16	0511.02.17
	0511.02.18	0511.02.19	0511.02.26	
JP 0-2, Unified Action Armed Forces (UNAAF)	0502.02.09	0502.02.10	0502.02.11	0502.02.12
	0502.02.13	0502.02.14	0502.02.15	0502.02.16
	0511.02.11	0511.02.12	0511.02.13	0511.02.14
	0511.02.15	0511.02.16	0511.02.17	0511.02.18
JP 3-0, Doctrine for Joint Operations	0502.02.09	0502.02.10	0502.02.11	0502.02.12
Appendix A to ENCLOSURE (5)				

REFERENCES	TASK NUMBERS			
	0502.02.13	0502.02.14	0502.02.15	0502.02.16
	0502.02.17	0511.02.11	0511.02.12	0511.02.13
	0511.02.14	0511.02.15	0511.02.16	0511.02.17
	0511.02.18	0511.02.19	0511.02.26	
JP 3-35, Joint Deployment and Redeployment Operations	0502.02.09	0502.02.10	0502.02.11	0502.02.12
	0502.02.13	0502.02.14	0502.02.15	0502.02.16
	0502.02.17	0511.02.11	0511.02.12	0511.02.13
	0511.02.14	0511.02.15	0511.02.16	0511.02.17
	0511.02.18	0511.02.19	0511.02.26	
JP 4-0, Doctrine for Logistic Support of Joint Operations	0502.02.04	0502.02.05	0511.02.06	0511.02.07
JP 4-01, Joint Doctrine for the Defense Transportation System	0502.02.05	0511.02.07		
JP 5-0, Doctrine for Planning Joint Operations	0502.02.09	0502.02.10	0502.02.11	0502.02.12
	0502.02.13	0502.02.14	0502.02.15	0502.02.16
	0502.02.17	0511.02.11	0511.02.12	0511.02.13
	0511.02.14	0511.02.15	0511.02.16	0511.02.17
	0511.02.18	0511.02.19	0511.02.26	
JP 5-00.2, Joint Task Force Planning Guidance and Procedures	0502.02.02	0502.02.09	0502.02.11	0502.02.12
	0502.02.13	0502.02.14	0502.02.15	0502.02.16
	0502.02.17	0511.02.03	0511.02.11	0511.02.13
	0511.02.14	0511.02.15	0511.02.16	0511.02.17
	0511.02.18	0511.02.19	0511.02.26	
JSCP, Joint Strategic Capabilities Plan	0502.02.09	0502.02.10	0502.02.11	0502.02.12
	0502.02.13	0502.02.14	0502.02.15	0502.02.16
	0502.02.17	0511.02.11	0511.02.12	0511.02.13
	0511.02.14	0511.02.15	0511.02.16	0511.02.17
	0511.02.18	0511.02.19	0511.02.26	
LOCAL COMM SOP, Local Command Communications Standing Operating Procedures	0502.02.20	0502.02.22	0502.02.23	0511.02.24
	0511.02.25			
LOCAL FDP&E SOP, Local Command Force Deployment Planning and Execution Standing Operating Procedures	0502.02.01	0502.02.02	0502.02.03	0502.02.04
	0502.03.09	0502.03.10	0502.03.11	0502.03.12
LOCAL SECURITY SOP, Local Command Security Standing Operating Procedures	0502.01.01	0502.01.02	0511.01.01	0511.01.02
MCDP 4, Logistics	0502.02.04	0502.02.05	0502.03.07	0502.03.08
	0511.02.06	0511.02.07	0511.03.05	0511.03.07
MCDP 5, Planning	0502.02.06	0502.02.07	0502.02.08	0502.02.09
	0502.02.10	0502.02.11	0502.02.12	0502.02.13
	0502.02.14	0502.02.15	0502.02.16	0502.02.17
	0511.02.11	0511.02.12	0511.02.13	0511.02.14
	0511.02.15	0511.02.16	0511.02.17	0511.02.18

Appendix A to
ENCLOSURE (5)

REFERENCES	TASK NUMBERS			
	0511.02.19 0511.02.29	0511.02.26	0511.02.27	0511.02.28
MCO P3000.18, Marine Corps Planner's Manual	0502.02.01	0502.02.02	0502.02.06	0502.02.07
	0502.02.08	0502.02.09	0502.02.10	0502.02.11
	0502.02.12	0502.02.13	0502.02.14	0502.02.15
	0502.02.16	0502.02.17	0502.03.03	0502.03.13
	0502.03.14	0511.02.01	0511.02.02	0511.02.03
	0511.02.04	0511.02.05	0511.02.06	0511.02.11
	0511.02.12	0511.02.13	0511.02.14	0511.02.15
	0511.02.16	0511.02.17	0511.02.18	0511.02.19
	0511.02.26	0511.02.27	0511.02.28	0511.02.29
	0511.03.01	0511.03.02	0511.03.03	0511.03.04
	0511.03.05	0511.03.06	0511.03.07	0511.03.12
	0511.03.13	0511.03.15	0511.03.16	
MCO P5510.18, United States Marine Corps Information and Personnel Security Program Manual (IPSP)	0502.01.02	0511.01.02		
MCO P5530.14, Marine Corps Physical Security Program Manual	0502.01.01	0511.01.01		
MCWP 5-1, Marine Corps Planning Process	0502.02.05	0502.02.06	0502.02.07	0502.02.08
	0502.02.09	0502.02.10	0502.02.11	0502.02.12
	0502.02.13	0502.02.14	0502.02.15	0502.02.16
	0502.02.17	0511.02.07	0511.02.08	0511.02.09
	0511.02.10	0511.02.11	0511.02.12	0511.02.13
	0511.02.14	0511.02.15	0511.02.16	0511.02.17
	0511.02.18	0511.02.19	0511.02.26	0511.02.27
	0511.02.28	0511.02.29		
NDP 4, Naval Logistics	0502.02.05	0511.02.07		
NTP-21, Naval Telecommunications Procedures (NTP) Publication, Defense Messaging System User's Manual	0502.02.22	0502.02.23	0511.02.24	0511.02.25
SECNAVINST 5510.30, Department of the Navy Personnel Security Program	0502.01.01	0502.01.02	0511.01.01	0511.01.02
SECNAVINST 5510.36, Department of the Navy Information Security Program (ISP) Regulation	0502.01.01	0502.01.02	0502.01.04	0511.01.01
	0511.01.02	0511.01.07		
UCP, Unified Command Plan	0502.02.09	0502.02.10	0502.02.11	0502.02.12
	0502.02.13	0502.02.14	0502.02.15	0502.02.16
	0502.02.17	0511.02.11	0511.02.12	0511.02.13
	0511.02.14	0511.02.15	0511.02.16	0511.02.17
	0511.02.18	0511.02.19	0511.02.26	

Appendix A to
ENCLOSURE (5)

TRAINING MATERIEL

DOES NOT APPLY TO THIS ORDER.

Appendix B to
ENCLOSURE (5)

AMMUNITION, EXPLOSIVES, AND PYROTECHNICS

DOES NOT APPLY TO THIS ORDER.

Appendix C to
ENCLOSURE (5)

DISTANCE LEARNING PRODUCTS

DOES NOT APPLY TO THIS ORDER.

Appendix D to
ENCLOSURE (5)

PERFORMANCE SUPPORT TOOLS

DOES NOT APPLY TO THIS ORDER.

Appendix E to
ENCLOSURE (5)

INDIVIDUAL TRAINING STANDARDS

1. General. This enclosure contains all of the ITSs for this OccFld, grouped by MOS. Each MOS is contained in a separate Appendix to Enclosure (6).

2. Format. For each ITS, the following elements of information are provided:

a. TASK. The task describes a specific and necessary behavior expected of a Marine in a particular MOS or billet. It is a clearly stated, performance-oriented action requiring a learned skill. Skills that "make" a Marine or qualify that Marine for the appropriate MOS are designated as "Core." Those advanced skills that are mission, grade, or billet specific are designated as "Core Plus."

b. CONDITION(S). This portion of the ITS describes the equipment, manuals, assistance/supervision, special physical demands, environmental conditions, and location affecting a Marine's performance of the task under real-world circumstances.

c. STANDARD(S). This portion of the ITS describes the level of proficiency to which the individual must perform the task.

d. PERFORMANCE STEPS. Collectively, the performance steps represent the logical sequence of actions required of the Marine to perform the task to standard. These actions are typically detailed in the references.

e. INITIAL TRAINING SETTING. All ITSs are assigned an initial training setting that includes a specific location for initial instruction [Functional Learning Center (FLC) or Managed On-The-Job Training (MOJT)], a sustainment factor (number of months between evaluation or retraining to maintain the proficiency required by the standard), and a "Required By" grade (the lowest grade at which task proficiency is required).

f. REFERENCE(S). References are doctrinal publications, technical manuals, and other publications upon which the ITS and its performance steps are based. They should be readily available and provide detail to the procedures that are only summarized in the performance steps.

g. TRAINING MATERIEL (Optional). Training materiel includes all training devices, simulators, aids, equipment, and materials [except ammunition, distance learning (DL) products, and performance support tools (PST)] required or recommended to properly train the task under the specified conditions and to the specified standard. Mandatory items are preceded by an asterisk(*) .

h. AMMUNITION (Optional). This table, if present, depicts the ammunition, explosives, and/or pyrotechnics required for proper training of the ITS.

i. DISTANCE LEARNING PRODUCT(S) (Optional). This section includes a list of any currently available or planned DL products designed to provide training related to this task.

j. PERFORMANCE SUPPORT TOOL(S) (Optional). This section includes a list of any currently available or planned PSTs designed to provide training related to this task.

k. ADMINISTRATIVE INSTRUCTIONS (Optional). Administrative instructions provide the trainer/instructor with special required or recommended circumstances, including safety precautions, relating to the training or execution of the task. These instructions may also clarify the meaning of the task.

ENCLOSURE (6)

MOS 0502, MAGTF PLANS/OPERATIONS OFFICER

DUTY AREA 01 - FORCE DEPLOYMENT PLANNING AND EXECUTION (FDP&E) SYSTEMS

TASK: 0502.01.01 (CORE) CONTROL PHYSICAL ACCESS TO SENSITIVE AREAS

CONDITION(S): Given the references and work area layout/floor plan.

STANDARD(S):: Per the references, ensuring 100% check of all personnel.

PERFORMANCE STEPS:

1. Review security regulations and procedures.
2. Develop security procedures for sensitive areas appropriate to the layout/floor plan.
3. Install and maintain physical access control procedures.
4. Write/Update Standard Operating Procedures (SOP) to reflect physical access control procedures.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Maj

REFERENCE(S):

1. LOCAL SECURITY SOP, Local Command Security Standing Operating Procedures
2. MCO P5530.14, Marine Corps Physical Security Program Manual
3. SECNAVINST 5510.30, Department of the Navy Personnel Security Program
4. SECNAVINST 5510.36, Department of the Navy Information Security Program (ISP) Regulation

TASK: 0502.01.02 (CORE PLUS) WRITE EMERGENCY DESTRUCTION PLANS

CONDITION(S): Given the references, work area layout/floor plan, and current Classified Material Control Custodian (CMCC) emergency destruction plan.

STANDARD(S):: Per the references.

PERFORMANCE STEPS:

1. Review security regulations and procedures for the emergency safeguarding/destruction of all classified material.
2. Create a section emergency plan from the Classified Material Control Custodian (CMCC) emergency destruction plan, to include:
 - a. Command risk posture;

Appendix A to
ENCLOSURE (6)

- b. Personnel evacuation;
- c. Priority of destruction.

3. Ensure the appropriate emergency destruction tools are available for plan execution.

INITIAL TRAINING SETTING: MOJT Sustainment: 12 Req By: Maj

REFERENCE(S):

- 1. LOCAL SECURITY SOP, Local Command Security Standing Operating Procedures
- 2. MCO P5510.18, United States Marine Corps Information and Personnel Security Program Manual (IPSP)
- 3. SECNAVINST 5510.30, Department of the Navy Personnel Security Program
- 4. SECNAVINST 5510.36, Department of the Navy Information Security Program (ISP) Regulation

TASK: 0502.01.03 (CORE) OPERATE JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES) APPLICATIONS

CONDITION(S): Given appropriate database access, a Force Deployment Planning and Execution (FDP&E) suite or Global Command and Control System (GCCS) terminal, force deployment data files, updated information, and the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

- 1. Access Global Command and Control System (GCCS).
- 2. Activate desired JOPES application.
- 3. Maneuver within JOPES application.
- 4. Manipulate data within JOPES application.
- 5. Generate reports.
- 6. Properly close JOPES application.
- 7. Log out of GCCS.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Maj

REFERENCE(S):

- 1. User's Guide for JOPES (Joint Operation Planning and Execution System)

ADMINISTRATIVE INSTRUCTIONS: MAGTF Plans/Operations Officers must have a supervisory, rather than operational, familiarity with the applications.

Appendix A to
ENCLOSURE (6)

TASK: 0502.01.04 (CORE) ACCESS INFORMATION USING SECRET INTERNET PROTOCOL ROUTER NETWORK (SIPRNET) WEB RESOURCES

CONDITION(S): Given Automated Data Processing (ADP) equipment and software, SIPRNET access, a request for information, and the references.

STANDARD(S): Per the references, ensuring successful connectivity to SIPRNET and accuracy of retrieved information.

PERFORMANCE STEPS:

1. Access ADP terminal with SIPRNET capabilities.
2. Activate Web browser.
3. Research SIPRNET websites for desired information.
4. Retrieve required information.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Maj

REFERENCE(S):

1. Online application help
2. SECNAVINST 5510.36, Department of the Navy Information Security Program (ISP) Regulation

Appendix A to
ENCLOSURE (6)

DUTY AREA 02 - DETAILED PLANNING

TASK: 0502.02.01 (CORE PLUS) INPUT FORCE MOVEMENT DATA TO SUPPORT CONCEPT OF OPERATIONS (CONOPS)

CONDITION(S): Given the information for the movement of forces and the Concept of Operations, appropriate Operations Plan/Operations Order (OPLAN/OPORD), Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), appropriate database access, Force Deployment Planning and Execution (FDP&E) suite or Global Command and Control System (GCCS) terminal, and the references.

STANDARD(S): Per the references, ensuring data accuracy.

PERFORMANCE STEPS:

1. Access appropriate system.
2. Access the appropriate editing tool.
3. Input the appropriate data that supports Concept of Operations.
4. Verify accuracy of updated information.

INITIAL TRAINING SETTING: MOJT Sustainment: 12 Req By: Maj

REFERENCE(S):

1. Joint Operation Planning and Execution System (JOPES) Feeder Tools User Guide
2. User's Guide for JOPES (Joint Operation Planning and Execution System)
3. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
4. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)
5. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
6. CJCSM 3150.16, Joint Operation Planning and Execution System Reporting Structure (JOPSREP)
7. LOCAL FDP&E SOP, Local Command Force Deployment Planning and Execution Standing Operating Procedures
8. MCO P3000.18, Marine Corps Planner's Manual

TASK: 0502.02.02 (CORE) DEVELOP TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) GUIDANCE

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CONDITION(S): Given Automated Data Processing (ADP) equipment, appropriate software, Secret Internet Protocol Router Network/Nonsecure (but sensitive) Internet Protocol Router Network (SIPRNET/NIPRNET) access, newsgroup/Defense Messaging System (DMS) access, Commander's Intent, Concept of Operations (CONOPS), appropriate Operations Plan/Operations Order (OPLAN/OPORD), Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), and the references.

STANDARD(S):: Per the references, ensuring TPFDD guidance supports Commander's Intent and Concept of Operations.

PERFORMANCE STEPS:

1. Review Commander's Intent and references.
2. Draft TPFDD guidance.
3. Disseminate TPFDD guidance.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Maj

REFERENCE(S):

1. CJCS JOINT TPFDD LOI, CJCS Joint Time-Phased Force and Deployment Data Letter of Instruction
2. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
3. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
4. CJCSM 3150.16, Joint Operation Planning and Execution System Reporting Structure (JOPSREP)
5. JP 5-00.2, Joint Task Force Planning Guidance and Procedures
6. LOCAL FDP&E SOP, Local Command Force Deployment Planning and Execution Standing Operating Procedures
7. MCO P3000.18, Marine Corps Planner's Manual

TASK: 0502.02.03 (CORE) ANALYZE SCHEDULING AND MOVEMENT INFORMATION

CONDITION(S): Given Scheduling and Movement report(s), appropriate Operations Plan/Operations Order (OPLAN/OPORD), Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), Concept of Operations, and the references.

STANDARD(S):: Per the references, ensuring Scheduling and Movement data supports Concept of Operations.

PERFORMANCE STEPS:

1. Review Concept of Operations.

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2. Review Scheduling and Movement report(s).
3. Compare Concept of Operations to Scheduling and Movement report(s) to ensure accuracy.
4. Identify discrepancies and lift shortfalls.
5. Correct discrepancies and lift shortfalls at appropriate level of command.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Maj

REFERENCE(S):

1. Joint Operation Planning and Execution System (JOPES) Feeder Tools User Guide
2. User's Guide for JOPES (Joint Operation Planning and Execution System)
3. CJCS JOINT TPFDD LOI, CJCS Joint Time-Phased Force and Deployment Data Letter of Instruction
4. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
5. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
6. CJCSM 3150.16, Joint Operation Planning and Execution System Reporting Structure (JOPSREP)
7. LOCAL FDP&E SOP, Local Command Force Deployment Planning and Execution Standing Operating Procedures

TASK: 0502.02.04 (CORE PLUS) VERIFY TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) SUSTAINMENT REQUIREMENT CALCULATIONS

CONDITION(S): Given a list of sustainment requirements, the Operations Plan/Operations Order (OPLAN/OPORD), Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), Logistics Concept or Operations, and the references.

STANDARD(S): Per the references, ensuring sustainment requirements support Concept of Operations.

PERFORMANCE STEPS:

1. Review Logistics Concept of Operations.
2. Review sustainment requirements.
3. Identify discrepancies to the appropriate staff section.

INITIAL TRAINING SETTING: MOJT Sustainment: 12 Req By: Maj

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REFERENCE(S) :

1. Joint Operation Planning and Execution System (JOPES) Feeder Tools User Guide
2. User's Guide for JOPES (Joint Operation Planning and Execution System)
3. CJCS JOINT TPFDD LOI, CJCS Joint Time-Phased Force and Deployment Data Letter of Instruction
4. CJCSI 3020.01, Managing, Integrating, and Using Joint Deployment Information Systems
5. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
6. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)
7. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
8. JP 4-0, Doctrine for Logistic Support of Joint Operations
9. LOCAL FDP&E SOP, Local Command Force Deployment Planning and Execution Standing Operating Procedures
10. MCDP 4, Logistics

ADMINISTRATIVE INSTRUCTIONS: This task is performed in support of Logistics Operations.

TASK: 0502.02.05 (CORE) ANALYZE FORCE MOVEMENT DATA REQUIREMENTS TO IDENTIFY DISCREPANCIES

CONDITION(S): Given a Force Deployment Planning and Execution (FDP&E) suite or Global Command and Control System (GCCS) terminal, appropriate database access, Force Deployment data files, Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), and the references.

STANDARD(S):: Per the references, ensuring discrepancies or shortfalls are corrected.

PERFORMANCE STEPS:

1. Access Joint Operation Planning and Execution System (JOPES) Scheduling and Movement (S&M) application.
2. Produce appropriate reports.
3. Identify any discrepancies and/or shortfalls.
4. If necessary, coordinate with appropriate staff sections on sea/airlift requirements.

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ENCLOSURE (6)

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Maj

REFERENCE(S):

1. Joint Operation Planning and Execution System (JOPES) Feeder Tools User Guide
2. User's Guide for JOPES (Joint Operation Planning and Execution System)
3. CJCS JOINT TPFDD LOI, CJCS Joint Time-Phased Force and Deployment Data Letter of Instruction
4. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
5. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)
6. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
7. CJCSM 3150.16, Joint Operation Planning and Execution System Reporting Structure (JOPSREP)
8. DOD 4500.9-R, Defense Transportation Regulation (DTR)
9. JP 4-0, Doctrine for Logistic Support of Joint Operations
10. JP 4-01, Joint Doctrine for the Defense Transportation System
11. MCDP 4, Logistics
12. MCWP 5-1, Marine Corps Planning Process
13. NDP 4, Naval Logistics

TASK: 0502.02.06 (CORE PLUS) COMPILE ANNEXES OF OPERATIONS PLAN

CONDITION(S): Given completed annexes of the Operations Plan and the references.

STANDARD(S): Per the references, ensuring proper format of Operations Plan.

PERFORMANCE STEPS:

1. Obtain appropriate annexes from staff sections.
2. Review appropriate reference materials.
3. Compile annexes to create Operations Plan.

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ENCLOSURE (6)

INITIAL TRAINING SETTING: MOJT Sustainment: 12 Req By: Maj

REFERENCE(S):

1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
2. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
3. MCDP 5, Planning
4. MCO P3000.18, Marine Corps Planner's Manual
5. MCWP 5-1, Marine Corps Planning Process

TASK: 0502.02.07 (CORE PLUS) COMPILE ANNEXES OF SUPPORTING PLAN

CONDITION(S): Given completed annexes of the Supporting Plan and the references.

STANDARD(S):: Per the references, ensuring proper format of Supporting Plan.

PERFORMANCE STEPS:

1. Obtain appropriate annexes from staff sections.
2. Review appropriate reference materials.
3. Compile annexes to create Supporting Plan.

INITIAL TRAINING SETTING: MOJT Sustainment: 12 Req By: Maj

REFERENCE(S):

1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
2. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
3. MCDP 5, Planning
4. MCO P3000.18, Marine Corps Planner's Manual
5. MCWP 5-1, Marine Corps Planning Process

TASK: 0502.02.08 (CORE PLUS) COMPILE ANNEXES OF CONCEPT PLAN

CONDITION(S): Given completed annexes of the Concept Plan and the references.

STANDARD(S):: Per the references, ensuring proper format of Concept Plan.

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PERFORMANCE STEPS:

1. Obtain appropriate annexes from staff sections.
2. Review appropriate reference materials.
3. Compile annexes to create Concept Plan.

INITIAL TRAINING SETTING: MOJT Sustainment: 12 Req By: Maj

REFERENCE(S):

1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
 2. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
 3. MCDP 5, Planning
 4. MCO P3000.18, Marine Corps Planner's Manual
 5. MCWP 5-1, Marine Corps Planning Process
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TASK: 0502.02.09 (CORE) PREPARE OPERATIONS PLAN

CONDITION(S): Given the Commander's Guidance, Concept of Operations, Mission Statement, appropriate Automated Data Processing (ADP) software and hardware, supporting personnel, and the references.

STANDARD(S):: Per the references, ensuring support of Commander's Guidance, Concept of Operations, and Mission Statement.

PERFORMANCE STEPS:

1. Receive the tasking from appropriate authority.
2. Complete the mission analysis process for the tasking and/or required support.
3. Complete the Course of Action (COA) development process.
4. Conduct a COA wargame for each COA developed.
5. Complete COA comparison and decision process.
6. Complete the orders development process.
7. Publish the Operations Plan.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Maj

REFERENCE(S):

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1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
2. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
3. CJCSM 3122.04, Joint Operation Planning and Execution System (JOPES), Volume II, (Supplemental Planning Formats and Guidance) (Classified)
4. FORCESFOR, SecDef MEMO; Forces for Unified Commands
5. JP 0-2, Unified Action Armed Forces (UNAAF)
6. JP 3-0, Doctrine for Joint Operations
7. JP 3-35, Joint Deployment and Redeployment Operations
8. JP 5-0, Doctrine for Planning Joint Operations
9. JP 5-00.2, Joint Task Force Planning Guidance and Procedures
10. JSCP, Joint Strategic Capabilities Plan
11. MCDP 5, Planning
12. MCO P3000.18, Marine Corps Planner's Manual
13. MCWP 5-1, Marine Corps Planning Process
14. UCP, Unified Command Plan

TASK: 0502.02.10 (CORE) PREPARE CONCEPT PLAN

CONDITION(S): Given the Commander's Guidance, Concept of Operations, Mission Statement, appropriate Automated Data Processing (ADP) software and hardware, supporting personnel, and the references.

STANDARD(S):: Per the references, ensuring support of Commander's Guidance, Concept of Operations, and Mission Statement.

PERFORMANCE STEPS:

1. Receive the tasking from appropriate authority.
2. Complete the mission analysis process for the tasking and/or required support.
3. Complete the Course of Action (COA) development process.
4. Conduct a COA wargame for each COA developed.
5. Complete COA comparison and decision process.

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6. Complete the orders development process.
7. Publish the Concept Plan.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Maj

REFERENCE(S):

1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
2. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
3. CJCSM 3122.04, Joint Operation Planning and Execution System (JOPES), Volume II, (Supplemental Planning Formats and Guidance) (Classified)
4. FORCESFOR, SecDef MEMO; Forces for Unified Commands
5. JP 0-2, Unified Action Armed Forces (UNAAF)
6. JP 3-0, Doctrine for Joint Operations
7. JP 3-35, Joint Deployment and Redeployment Operations
8. JP 5-0, Doctrine for Planning Joint Operations
9. JSCP, Joint Strategic Capabilities Plan
10. MCDP 5, Planning
11. MCO P3000.18, Marine Corps Planner's Manual
12. MCWP 5-1, Marine Corps Planning Process
13. UCP, Unified Command Plan

TASK: 0502.02.11 (CORE) PREPARE SUPPORTING PLAN

CONDITION(S): Given an Operation Plan, Concept Plan, or Functional Plan; Commander's Intent; appropriate Automated Data Processing (ADP) software and hardware; supporting personnel; and the references.

STANDARD(S): Per the references, ensuring support of the existing plan and Commander's Intent.

PERFORMANCE STEPS:

1. Receive the tasking from appropriate authority.
2. Complete the mission analysis process for the tasking and/or required support.
3. Complete the Course of Action (COA) development process.

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4. Conduct a COA wargame for each COA developed.
5. Complete COA comparison and decision process.
6. Complete the orders development process.
7. Publish the Supporting Plan.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Maj

REFERENCE(S):

1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
2. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
3. CJCSM 3122.04, Joint Operation Planning and Execution System (JOPES), Volume II, (Supplemental Planning Formats and Guidance) (Classified)
4. FORCESFOR, SecDef MEMO; Forces for Unified Commands
5. JP 0-2, Unified Action Armed Forces (UNAAF)
6. JP 3-0, Doctrine for Joint Operations
7. JP 3-35, Joint Deployment and Redeployment Operations
8. JP 5-0, Doctrine for Planning Joint Operations
9. JP 5-00.2, Joint Task Force Planning Guidance and Procedures
10. JSCP, Joint Strategic Capabilities Plan
11. MCDP 5, Planning
12. MCO P3000.18, Marine Corps Planner's Manual
13. MCWP 5-1, Marine Corps Planning Process
14. UCP, Unified Command Plan

ADMINISTRATIVE INSTRUCTIONS: The specific plan to be supported will dictate which references apply.

TASK: 0502.02.12 (CORE) WRITE A WARNING ORDER

CONDITION(S): Given an appropriate notification, appropriate Operations Plan/Operations Order (OPLAN/OPORD), Automated Data Processing (ADP) software and hardware, supporting personnel, and the references.

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STANDARD(S):: Per the references, ensuring the proper information is passed to appropriate units.

PERFORMANCE STEPS:

1. Receive the tasking from appropriate authority.
2. Publish the Warning Order to appropriate units.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Maj

REFERENCE(S):

1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
2. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
3. CJCSM 3122.04, Joint Operation Planning and Execution System (JOPES), Volume II, (Supplemental Planning Formats and Guidance) (Classified)
4. FORCESFOR, SecDef MEMO; Forces for Unified Commands
5. JP 0-2, Unified Action Armed Forces (UNAAF)
6. JP 3-0, Doctrine for Joint Operations
7. JP 3-35, Joint Deployment and Redeployment Operations
8. JP 5-0, Doctrine for Planning Joint Operations
9. JP 5-00.2, Joint Task Force Planning Guidance and Procedures
10. JSCP, Joint Strategic Capabilities Plan
11. MCDP 5, Planning
12. MCO P3000.18, Marine Corps Planner's Manual
13. MCWP 5-1, Marine Corps Planning Process
14. UCP, Unified Command Plan

ADMINISTRATIVE INSTRUCTIONS: The specific plan to be supported will dictate which references apply.

TASK: 0502.02.13 (CORE) WRITE A PREPARE-TO-DEPLOY ORDER

CONDITION(S): Given appropriate notification, appropriate Operations Plan/Operations Order (OPLAN/OPORD), Automated Data Processing (ADP) software and hardware, supporting personnel, and the references.

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ENCLOSURE (6)

STANDARD(S):: Per the references, ensuring the proper information is passed to appropriate units.

PERFORMANCE STEPS:

1. Receive the tasking from appropriate authority.
2. Complete the mission analysis process for the tasking and/or required support.
3. Complete the Course of Action (COA) development process.
4. Conduct a COA wargame for each COA developed.
5. Complete COA comparison and decision process.
6. Complete the orders development process.
7. Publish the Prepare-to-Deploy Order.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Maj

REFERENCE(S):

1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
2. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
3. CJCSM 3122.04, Joint Operation Planning and Execution System (JOPES), Volume II, (Supplemental Planning Formats and Guidance) (Classified)
4. FORCESFOR, SecDef MEMO; Forces for Unified Commands
5. JP 0-2, Unified Action Armed Forces (UNAAF)
6. JP 3-0, Doctrine for Joint Operations
7. JP 3-35, Joint Deployment and Redeployment Operations
8. JP 5-0, Doctrine for Planning Joint Operations
9. JP 5-00.2, Joint Task Force Planning Guidance and Procedures
10. JSCP, Joint Strategic Capabilities Plan
11. MCDP 5, Planning
12. MCO P3000.18, Marine Corps Planner's Manual
13. MCWP 5-1, Marine Corps Planning Process
14. UCP, Unified Command Plan

ADMINISTRATIVE INSTRUCTIONS: The specific plan to be supported will dictate which references apply.

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TASK: 0502.02.14 (CORE) WRITE A DEPLOYMENT ORDER

CONDITION(S): Given appropriate authority, appropriate Operations Plan/Operations Order (OPLAN/OPORD), Automated Data Processing (ADP) software and hardware, supporting personnel, and the references.

STANDARD(S): Per the references, ensuring the proper information and/or direction is passed to appropriate units in a timely manner.

PERFORMANCE STEPS:

1. Receive the tasking from appropriate authority.
2. Complete the mission analysis process for the tasking and/or required support.
3. Complete the Course of Action (COA) development process.
4. Conduct a COA wargame for each COA developed.
5. Complete COA comparison and decision process.
6. Complete the orders development process.
7. Publish the Deployment Order.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Maj

REFERENCE(S):

1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
2. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
3. CJCSM 3122.04, Joint Operation Planning and Execution System (JOPES), Volume II, (Supplemental Planning Formats and Guidance) (Classified)
4. FORCESFOR, SecDef MEMO; Forces for Unified Commands
5. JP 0-2, Unified Action Armed Forces (UNAAF)
6. JP 3-0, Doctrine for Joint Operations
7. JP 3-35, Joint Deployment and Redeployment Operations
8. JP 5-0, Doctrine for Planning Joint Operations
9. JP 5-00.2, Joint Task Force Planning Guidance and Procedures
10. JSCP, Joint Strategic Capabilities Plan

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11. MCDP 5, Planning
12. MCO P3000.18, Marine Corps Planner's Manual
13. MCWP 5-1, Marine Corps Planning Process
14. UCP, Unified Command Plan

ADMINISTRATIVE INSTRUCTIONS: The specific plan to be supported will dictate which references apply.

TASK: 0502.02.15 (CORE) WRITE A TRANSITION ORDER

CONDITION(S): Given appropriate authority, appropriate Operations Plan/Operations Order (OPLAN/OPORD), Automated Data Processing (ADP) software and hardware, supporting personnel, and the references.

STANDARD(S):: Per the references, ensuring the proper information is passed to appropriate units in a timely manner.

PERFORMANCE STEPS:

1. Receive the tasking from appropriate authority.
2. Complete the mission analysis process for the tasking and/or required support.
3. Complete the Course of Action (COA) development process.
4. Conduct a COA wargame for each COA developed.
5. Complete COA comparison and decision process.
6. Complete the orders development process.
7. Publish the Transition Order.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Maj

REFERENCE(S):

1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
2. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
3. CJCSM 3122.04, Joint Operation Planning and Execution System (JOPES), Volume II, (Supplemental Planning Formats and Guidance) (Classified)
4. FORCESFOR, SecDef MEMO; Forces for Unified Commands
5. JP 0-2, Unified Action Armed Forces (UNAAF)

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6. JP 3-0, Doctrine for Joint Operations
7. JP 3-35, Joint Deployment and Redeployment Operations
8. JP 5-0, Doctrine for Planning Joint Operations
9. JP 5-00.2, Joint Task Force Planning Guidance and Procedures
10. JSCP, Joint Strategic Capabilities Plan
11. MCDP 5, Planning
12. MCO P3000.18, Marine Corps Planner's Manual
13. MCWP 5-1, Marine Corps Planning Process
14. UCP, Unified Command Plan

ADMINISTRATIVE INSTRUCTIONS: Although the Transition Order is not defined in Marine Corps doctrine, Transition Orders are required in the joint deployment process. The specific plan to be supported will dictate which references apply.

TASK: 0502.02.16 (CORE) DEVELOP COURSES OF ACTION (COA)

CONDITION(S): Given a tasking from an appropriate authority, information related to the Intelligence Preparation of the Battlespace (IPB), appropriate guidance and Commander's Intent, Automated Data Processing (ADP) software and hardware, supporting personnel, and the references.

STANDARD(S): Per the references, ensuring compliance with the Commander's Intent.

PERFORMANCE STEPS:

1. Analyze the Intelligence Preparation of the Battlespace (IPB).
2. Assess availability of assets.
3. Assess relative combat power against threat.
4. Develop, refine, and assess critical vulnerabilities related to the Center Of Gravity (COG).
5. Develop, refine, and assess the Center Of Gravity (COG).
6. Develop initial COA(s).
7. Receive Commander's Guidance.
8. Refine COA(s), based on Commander's Guidance.
9. Develop supporting graphics and narrative.

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10. Ensure conformance with Commander's Intent.
11. Prepare the COA briefing.
12. Modify and/or refine the selected COA.
13. Develop commander's wargaming guidance.
14. Develop commander's evaluation criteria.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Maj

REFERENCE(S):

1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
2. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
3. CJCSM 3122.04, Joint Operation Planning and Execution System (JOPES), Volume II, (Supplemental Planning Formats and Guidance) (Classified)
4. FORCESFOR, SecDef MEMO; Forces for Unified Commands
5. JP 0-2, Unified Action Armed Forces (UNAAF)
6. JP 3-0, Doctrine for Joint Operations
7. JP 3-35, Joint Deployment and Redeployment Operations
8. JP 5-0, Doctrine for Planning Joint Operations
9. JP 5-00.2, Joint Task Force Planning Guidance and Procedures
10. JSCP, Joint Strategic Capabilities Plan
11. MCDP 5, Planning
12. MCO P3000.18, Marine Corps Planner's Manual
13. MCWP 5-1, Marine Corps Planning Process
14. UCP, Unified Command Plan

ADMINISTRATIVE INSTRUCTIONS: The specific plan to be supported will dictate which references apply.

TASK: 0502.02.17 (CORE) DEFINE COMMAND RELATIONSHIPS FOR JOINT OPERATIONS FOR SUBORDINATE COMMANDS

CONDITION(S): Given the references; appropriate authority; and/or an Operations Plan, Concept Plan, Functional Plan, Warning Order, Execute Order, Prepare-to-Deploy Order, or

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Deployment Order; any changes to those documents; Automated Data Processing (ADP) software and hardware; supporting personnel; and the references.

STANDARD(S):: Per the references, ensuring compliance with supported and/or supporting Commander's Intent.

PERFORMANCE STEPS:

1. Analyze the appropriate instrument that establishes the command relationships.
2. Promulgate the establishment of the authorized command relationship.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Maj

REFERENCE(S) :

1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
2. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
3. CJCSM 3122.04, Joint Operation Planning and Execution System (JOPES), Volume II, (Supplemental Planning Formats and Guidance) (Classified)
4. FORCESFOR, SecDef MEMO; Forces for Unified Commands
5. JP 3-0, Doctrine for Joint Operations
6. JP 3-35, Joint Deployment and Redeployment Operations
7. JP 5-0, Doctrine for Planning Joint Operations
8. JP 5-00.2, Joint Task Force Planning Guidance and Procedures
9. JSCP, Joint Strategic Capabilities Plan
10. MCDP 5, Planning
11. MCO P3000.18, Marine Corps Planner's Manual
12. MCWP 5-1, Marine Corps Planning Process
13. UCP, Unified Command Plan

TASK: 0502.02.18 (CORE) RETRIEVE NEWSGROUP TRAFFIC

CONDITION(S): Given Automated Data Processing (ADP) software and hardware, appropriate Operations Plan/Operations Order (OPLAN/OPORD), Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), access to the appropriate network, and appropriate permissions.

STANDARD(S):: Ensuring successful message retrieval, in its entirety.

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PERFORMANCE STEPS:

1. Access appropriate newsgroups.
2. Select desired message(s).
3. Display desired message(s).

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Maj

REFERENCE(S): (NONE)

TASK: 0502.02.19 (CORE) REVIEW NEWSGROUP TRAFFIC

CONDITION(S): Given Automated Data Processing (ADP) software and hardware, appropriate Operations Plan/Operations Order (OPLAN/OPORD), access to the appropriate network, appropriate permissions, and retrieved newsgroup messages.

STANDARD(S):: Successfully viewing each message, in its entirety.

PERFORMANCE STEPS:

1. Read message(s).
2. Take action, as required.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Maj

REFERENCE(S): (NONE)

TASK: 0502.02.20 (CORE) WRITE NEWSGROUP MESSAGES

CONDITION(S): Given a requirement, appropriate Operations Plan/Operations Order (OPLAN/OPORD), Automated Data Processing (ADP) software and hardware, access to the appropriate network, appropriate permissions, and the reference.

STANDARD(S):: Per the reference, ensuring information is accurate, properly formatted, and addressed to the appropriate units.

PERFORMANCE STEPS:

1. Create a message draft using either a text editor or newsgroup editor.
2. Route the message draft to the appropriate staff section(s) for review and/or comment.
3. Make required corrections and/or changes.
4. Finalize the message.

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INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Maj

REFERENCE(S):

1. LOCAL COMM SOP, Local Command Communications Standing Operating Procedures
-

TASK: 0502.02.21 (CORE) TRANSMIT FORMATTED NEWSGROUP MESSAGES

CONDITION(S): Given appropriate Operations Plan/Operations Order (OPLAN/OPORD), Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), Automated Data Processing (ADP) software and hardware, access to the appropriate network, appropriate permissions, and the reference.

STANDARD(S): Per the reference, ensuring successful transmission and posting of message.

PERFORMANCE STEPS:

1. Receive authority to release newsgroup message.
2. Access the appropriate newsgroup.
3. Transmit the message.
4. Review and verify the message posted correctly after transmission.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Maj

REFERENCE(S):

1. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)
-

TASK: 0502.02.22 (CORE) WRITE DEFENSE MESSAGE SYSTEM (DMS) MESSAGES

CONDITION(S): Given the references and Automated Data Processing (ADP) software and hardware.

STANDARD(S): Per the references, ensuring information is accurate, properly formatted, and addressed to the appropriate units.

PERFORMANCE STEPS:

1. Create a message draft using a text editor or DMS editor.
2. Route the message draft to the appropriate staff section(s) for review and/or comment.
3. Make required corrections and/or changes.

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4. Finalize the message.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Maj

REFERENCE(S):

1. LOCAL COMM SOP, Local Command Communications Standing Operating Procedures
2. NTP-21, Naval Telecommunications Procedures (NTP) Publication, Defense Messaging System User's Manual

TASK: 0502.02.23 (CORE) TRANSMIT PROPERLY FORMATTED DEFENSE MESSAGE SYSTEM (DMS) MESSAGES

CONDITION(S): Given Automated Data Processing (ADP) software and hardware, appropriate network access, and the references.

STANDARD(S): Per the references, ensuring successful transmission and posting of message.

PERFORMANCE STEPS:

1. Receive authority to release DMS message.
2. Electronically transmit final message to appropriate communications center.
3. Review and verify the message has posted correctly after transmission.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Maj

REFERENCE(S):

1. LOCAL COMM SOP, Local Command Communications Standing Operating Procedures
2. NTP-21, Naval Telecommunications Procedures (NTP) Publication, Defense Messaging System User's Manual

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DUTY AREA 03 - MANAGE TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) EXECUTION

TASK: 0502.03.01 (CORE) IDENTIFY FORCE MODULES (FM)

CONDITION(S): Given a Force Deployment Planning and Execution (FDP&E) suite or Global Command and Control System (GCCS) terminal, available Force Module list, the appropriate order, Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), and the references.

STANDARD(S):: Per the references.

PERFORMANCE STEPS:

1. Review Joint Operation Planning and Execution System Reporting Structure (JOESREP) for definition and characteristics of Force Modules.
2. Review Joint Operation Planning and Execution System (JOPES) guidance contained within appropriate order.
3. Review Commander's Time-Phased Force and Deployment Data (TPFDD) Letter of Instruction (LOI) or guidance.
4. Review available Force Module list.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Maj

REFERENCE(S):

1. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)
2. CJCSM 3150.16, Joint Operation Planning and Execution System Reporting Structure (JOESREP)

TASK: 0502.03.02 (CORE) VERIFY FORCE MODULE (FM) STRUCTURE

CONDITION(S): Given appropriate Operations Plan/Operations Order (OPLAN/OPORD), Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), available Force Module list, the references, and appropriate guidance.

STANDARD(S):: Per the references, ensuring accuracy of naming convention and content.

PERFORMANCE STEPS:

1. Review Joint Operation Planning and Execution System Reporting Structure (JOESREP) for definition and characteristics of Force Modules.
2. Review Joint Operation Planning and Execution System (JOPES) guidance contained within appropriate order.
3. Review Commander's Time-Phased Force and Deployment Data (TPFDD) Letter of

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Instruction (LOI) or guidance.

4. Review available Force Module list.
5. Compare naming convention in FM list with guidance contained in references.
6. Compare the Unit Line Numbers (ULNs) contained in the FMs to appropriate order FM guidance.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Maj

REFERENCE(S):

1. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)
2. CJCSM 3150.16, Joint Operation Planning and Execution System Reporting Structure (JOPSREP)

TASK: 0502.03.03 (CORE) VERIFY TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) UNIT LINE NUMBER (ULN) STRUCTURE

CONDITION(S): Given the references, appropriate Operations Plan/Operations Order (OPLAN/OPORD), Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), and appropriate guidance.

STANDARD(S): Per the references, ensuring accuracy of naming convention.

PERFORMANCE STEPS:

1. Review ULN structure development procedures contained within the Marine Corps Planner's Manual.
2. Review ULN guidance contained within appropriate order.
3. Ensure ULN structure complies with guidance.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Maj

REFERENCE(S):

1. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)
2. CJCSM 3150.16, Joint Operation Planning and Execution System Reporting Structure (JOPSREP)
3. MCO P3000.18, Marine Corps Planner's Manual

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TASK: 0502.03.04 (CORE PLUS) MODIFY REQUIREMENTS IN FORCE DEPLOYMENT SYSTEMS

CONDITION(S): Given appropriate Operations Plan/Operations Order (OPLAN/OPORD), a Force Deployment Planning and Execution (FDP&E) suite or Global Command and Control System (GCCS) terminal, current Time-Phased Force and Deployment Data (TPFDD), appropriate guidance, and the references.

STANDARD(S): Per the references, ensuring compliance with Commander's Concept Of Employment.

PERFORMANCE STEPS:

1. Access the TPFDD.
2. Access appropriate system function screen/menu.
3. Make appropriate modifications.
4. Save modifications.
5. Check for logical and fatal errors.

INITIAL TRAINING SETTING: MOJT Sustainment: 12 Req By: Maj

REFERENCE(S):

1. User's Guide for JOPES (Joint Operation Planning and Execution System)
2. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
3. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)
4. CJCSM 3150.16, Joint Operation Planning and Execution System Reporting Structure (JOPSREP)

TASK: 0502.03.05 (CORE) RECONCILE VALIDATED FORCE DEPLOYMENT REQUIREMENTS WITH CARRIER ALLOCATION/MANIFEST DATA

CONDITION(S): Given a listing of validated Unit Line Numbers (ULNs), carrier allocation/manifest data, appropriate Operations Plan/Operations Order (OPLAN/OPORD), Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), and the reference.

STANDARD(S): Per the reference, ensuring each ULN has been allocated and manifested to a carrier.

PERFORMANCE STEPS:

1. Compare validated force list against carrier allocation/manifest report.

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2. Identify discrepancies between validated requirements and carrier allocation/manifest data.
3. Ensure discrepancies are corrected at the appropriate level of command.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Maj

REFERENCE(S):

1. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)

TASK: 0502.03.06 (CORE) ANALYZE FORCE MOVEMENT REPORTS TO IDENTIFY DISCREPANCIES

CONDITION(S): Given force movement reports, error reports, appropriate Operations Plan/Operations Order (OPLAN/OPORD), Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), appropriate guidance, and the reference.

STANDARD(S):: Per the reference, identifying all discrepancies.

PERFORMANCE STEPS:

1. Interpret force movement reports, error reports, and appropriate guidance.
2. Note discrepancies.
3. Ensure discrepancies are corrected at the appropriate level of command.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Maj

REFERENCE(S):

1. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)

TASK: 0502.03.07 (CORE) ANALYZE FORCE DEPLOYMENT DATA TO LEVEL FOUR DETAIL

CONDITION(S): Given force list with level four detail, Commander's Time-Phased Force and Deployment Data Letter Of Instruction (TPFDD LOI), appropriate Operations Plan/Operations Order (OPLAN/OPORD), Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), input from Logistics representative, and the references.

STANDARD(S):: Per the references, ensuring level four detail contained in force list is in compliance with Commander's Concept Of Employment and is transportation feasible.

PERFORMANCE STEPS:

1. Evaluate force list with level four detail ensuring:

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- a. Commander's requirements are met;
- b. Dimensional data is accurate;
- c. Unit information is accurate;
- d. Movement detail is accurate.

2. Note any discrepancies and ensure they are corrected at proper level of command.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Maj

REFERENCE(S):

1. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)
2. CJCSM 3150.16, Joint Operation Planning and Execution System Reporting Structure (JOPSREP)
3. DOD 4500.9-R, Defense Transportation Regulation (DTR)
4. MCDP 4, Logistics

TASK: 0502.03.08 (CORE PLUS) ANALYZE FORCE DEPLOYMENT DATA TO LEVEL SIX DETAIL

CONDITION(S): Given force list with level six detail, appropriate Operations Plan/Operations Order (OPLAN/OPORD), Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), input from Logistics representative, and the references.

STANDARD(S):: Per the references, ensuring level six detail contained in force list is in compliance with Commander's Concept Of Employment and is transportation feasible.

PERFORMANCE STEPS:

1. Evaluate force list with level six detail ensuring:
 - a. Commander's requirements are met;
 - b. Dimensional data is accurate.
2. Note any discrepancies and ensure they are corrected at proper level of command.

INITIAL TRAINING SETTING: MOJT Sustainment: 12 Req By: Maj

REFERENCE(S):

1. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)

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2. CJCSM 3150.16, Joint Operation Planning and Execution System Reporting Structure (JOPSREP)
3. MCDP 4, Logistics

TASK: 0502.03.09 (CORE PLUS) IMPORT FORCE DEPLOYMENT DATA FROM JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES) FEEDER TOOLS TO JOPES

CONDITION(S): Given access to JOPES, an export file from JOPES feeder tool, a report of data from JOPES feeder tool, and the references.

STANDARD(S):: Per the references, ensuring successful import of data.

PERFORMANCE STEPS:

1. Access appropriate system.
2. Open appropriate application.
3. Import data file using JOPES applications.
4. Print JOPES report of imported data.
5. Compare JOPES feeder tool report with JOPES report to ensure data is properly imported.

INITIAL TRAINING SETTING: MOJT Sustainment: 12 Req By: Maj

REFERENCE(S):

1. Online application help
2. LOCAL FDP&E SOP, Local Command Force Deployment Planning and Execution Standing Operating Procedures

TASK: 0502.03.10 (CORE PLUS) EXPORT FORCE DEPLOYMENT DATA FROM JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES) TO JOPES FEEDER TOOLS

CONDITION(S): Given access to JOPES, a Force Deployment Planning and Execution (FDP&E) suite or Global Command and Control System (GCCS) terminal, report of source data, appropriate database access, and the references.

STANDARD(S):: Per the references, ensuring successful export of data.

PERFORMANCE STEPS:

1. Access appropriate application.
2. Export data from JOPES.

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3. Access JOPES feeder tool.
4. Import data file to JOPES feeder tool.
5. Compare imported data to source data.

INITIAL TRAINING SETTING: MOJT Sustainment: 12 Req By: Maj

REFERENCE(S):

1. Online application help
2. LOCAL FDP&E SOP, Local Command Force Deployment Planning and Execution Standing Operating Procedures

TASK: 0502.03.11 (CORE PLUS) IMPORT FORCE DEPLOYMENT DATA FROM MDSS II/TC AIMS II TO JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES) FEEDER TOOLS

CONDITION(S): Given an export file from MDSS II/TC AIMS II, a report of data from MDSS II/TC AIMS II, a Force Deployment Planning and Execution (FDP&E) suite, and the references.

STANDARD(S): Per the references, ensuring successful import of data.

PERFORMANCE STEPS:

1. Access appropriate JOPES feeder tool application.
2. Import MDSS II/TC AIMS II file into JOPES feeder tool.
3. Compare imported data to source data.

INITIAL TRAINING SETTING: MOJT Sustainment: 12 Req By: Maj

REFERENCE(S):

1. Joint Operation Planning and Execution System (JOPES) Feeder Tools User Guide
2. Online application help
3. LOCAL FDP&E SOP, Local Command Force Deployment Planning and Execution Standing Operating Procedures

TASK: 0502.03.12 (CORE PLUS) CREATE STANDARD AND NON-STANDARD TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) REPORTS

CONDITION(S): Given a Force Deployment Planning and Execution (FDP&E) suite or Global Command and Control System (GCCS) terminal, appropriate access, a requirement for a report, and the references.

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STANDARD(S):: Per the references, ensuring the reports provide the appropriate data.

PERFORMANCE STEPS:

1. Access Joint Operation Planning and Execution System (JOPES) or JOPES feeder tool application.
2. Create standard and/or non-standard TPFDD report.
3. Print the standard and/or non-standard report.
4. Review printed standard or non-standard report, ensuring report requirements are met.

INITIAL TRAINING SETTING: MOJT Sustainment: 12 Req By: Maj

REFERENCE(S):

1. Joint Operation Planning and Execution System (JOPES) Feeder Tools User Guide
2. Online application help
3. User's Guide for JOPES (Joint Operation Planning and Execution System)
4. LOCAL FDP&E SOP, Local Command Force Deployment Planning and Execution Standing Operating Procedures

TASK: 0502.03.13 (CORE) ANALYZE MOVEMENT SCHEDULES WITHIN JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES)

CONDITION(S): Given a Force Deployment Planning and Execution (FDP&E) suite or Global Command and Control System (GCCS) terminal, appropriate access, appropriate Operations Plan/Operations Order (OPLAN/OPORD), Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), appropriate guidance, and the references.

STANDARD(S):: Per the references, identifying associated carriers for unit movement.

PERFORMANCE STEPS:

1. Access the appropriate JOPES application.
2. Display movement schedule for validated requirements.
3. Identify carriers to be used for validated requirements.
4. Compare lift requirement(s) against allocated lift.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Maj

REFERENCE(S):

1. Online application help

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2. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)
3. MCO P3000.18, Marine Corps Planner's Manual

TASK: 0502.03.14 (CORE PLUS) DEVELOP FORCE CLOSURE PROJECTIONS

CONDITION(S): Given appropriate Joint Operation Planning and Execution System (JOPES) reports, appropriate Operations Plan/Operations Order (OPLAN/OPORD), Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), appropriate guidance, and the references.

STANDARD(S):: Per the references, ensuring projections meet the commander's designated timeframe.

PERFORMANCE STEPS:

1. Review JOPES reports and appropriate guidance.
2. Identify projected closure date for each requirement.
3. Develop chronological listing of projected closure dates.

INITIAL TRAINING SETTING: MOJT Sustainment: 12 Req By: Maj

REFERENCE(S):

1. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)
2. MCO P3000.18, Marine Corps Planner's Manual

TASK: 0502.03.15 (CORE PLUS) PREPARE EXECUTIVE LEVEL BRIEFING SLIDES OF TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) FORCE FLOW

CONDITION(S): Given appropriate Joint Operation Planning and Execution System (JOPES) reports, Automated Data Processing (ADP) software and hardware, appropriate Operations Plan/Operations Order (OPLAN/OPORD), Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), graphics software, and the references.

STANDARD(S):: Per the references, ensuring accuracy and pertinence of slide information.

PERFORMANCE STEPS:

1. Review JOPES reports.
2. Develop briefing slides.

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INITIAL TRAINING SETTING: MOJT Sustainment: 12 Req By: Maj

REFERENCE(S):

1. Online application help

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MOS 0511, MAGTF PLANNING SPECIALIST

DUTY AREA 01 - FORCE DEPLOYMENT PLANNING AND EXECUTION (FDP&E) SYSTEMS

TASK: 0511.01.01 (CORE) CONTROL PHYSICAL ACCESS TO SENSITIVE AREAS

CONDITION(S): Given the references and work area layout/floor plan.

STANDARD(S):: Per the references, ensuring 100% check of all personnel.

PERFORMANCE STEPS:

1. Review security regulations and procedures.
2. Enforce security procedures for sensitive areas appropriate to the layout/floor plan.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. LOCAL SECURITY SOP, Local Command Security Standing Operating Procedures
2. MCO P5530.14, Marine Corps Physical Security Program Manual
3. SECNAVINST 5510.30, Department of the Navy Personnel Security Program
4. SECNAVINST 5510.36, Department of the Navy Information Security Program (ISP) Regulation

TASK: 0511.01.02 (CORE PLUS) WRITE EMERGENCY DESTRUCTION PLANS

CONDITION(S): Given the references, work area layout/floor plan, and current Classified Material Control Custodian (CMCC) emergency destruction plan.

STANDARD(S):: Per the references.

PERFORMANCE STEPS:

1. Review security regulations and procedures for the emergency safeguarding/destruction of all classified material.
2. Create a section emergency plan from the Classified Material Control Custodian (CMCC) emergency destruction plan, to include:
 - a. Command risk posture;
 - b. Personnel evacuation;
 - c. Priority of destruction.
3. Ensure the appropriate emergency destruction tools are available for plan

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execution.

INITIAL TRAINING SETTING: MOJT Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. LOCAL SECURITY SOP, Local Command Security Standing Operating Procedures
2. MCO P5510.18, United States Marine Corps Information and Personnel Security Program Manual (IPSP)
3. SECNAVINST 5510.30, Department of the Navy Personnel Security Program
4. SECNAVINST 5510.36, Department of the Navy Information Security Program (ISP) Regulation

TASK: 0511.01.03 (CORE) INSTALL FORCE DEPLOYMENT PLANNING AND EXECUTION (FDP&E) FEEDER TOOL SOFTWARE

CONDITION(S): Given an Automated Data Processing (ADP) terminal, FDP&E feeder tool software, appropriate access, and the reference.

STANDARD(S): Per the reference, ensuring software operability.

PERFORMANCE STEPS:

1. Access ADP terminal.
2. Install FDP&E feeder tool software.
3. Build administrator and user accounts.
4. Confirm proper operation of FDP&E feeder tool software.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. Joint Operation Planning and Execution System (JOPES) Feeder Tools User Guide

TASK: 0511.01.04 (CORE) MAINTAIN FORCE DEPLOYMENT PLANNING AND EXECUTION (FDP&E) FEEDER TOOL SOFTWARE

CONDITION(S): Given an FDP&E suite, appropriate feeder tool software updates, appropriate access, and the reference.

STANDARD(S): Per the reference, ensuring software currency and operability.

PERFORMANCE STEPS:

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1. Access FDP&E suite.
2. Back-up existing plan data.
3. Install FDP&E feeder tool software updates.
4. Confirm proper operation of FDP&E feeder tool software.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. Joint Operation Planning and Execution System (JOPES) Feeder Tools User Guide

TASK: 0511.01.05 (CORE) TROUBLESHOOT FORCE DEPLOYMENT PLANNING AND EXECUTION (FDP&E) SUITE

CONDITION(S): Given a malfunctioning FDP&E suite, FDP&E software, appropriate access, and the references.

STANDARD(S): Per the references, identifying and correcting malfunction to FDP&E suite.

PERFORMANCE STEPS:

1. Access the FDP&E suite.
2. Attempt to determine malfunction.
3. Resolve deficiency, if possible.
4. If unable to resolve deficiency, contact appropriate support personnel.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. Joint Operation Planning and Execution System (JOPES) Feeder Tools User Guide
2. Online application help
3. User's Guide for JOPES (Joint Operation Planning and Execution System)

TASK: 0511.01.06 (CORE) OPERATE JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES) APPLICATIONS

CONDITION(S): Given appropriate database access, a Force Deployment Planning and Execution (FDP&E) suite or Global Command and Control System (GCCS) terminal, force deployment data files, updated information, and the references.

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STANDARD(S):: Per the references.

PERFORMANCE STEPS:

1. Access Global Command and Control System (GCCS).
2. Activate desired JOPES application.
3. Maneuver within JOPES application.
4. Manipulate data within JOPES application.
5. Generate reports.
6. Properly close JOPES application.
7. Log out of GCCS.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. Online application help
2. User's Guide for JOPES (Joint Operation Planning and Execution System)
3. CJCSM 3150.16, Joint Operation Planning and Execution System Reporting Structure (JOPSREP)

TASK: 0511.01.07 (CORE) ACCESS INFORMATION USING SECRET INTERNET PROTOCOL ROUTER NETWORK (SIPRNET) WEB RESOURCES

CONDITION(S): Given Automated Data Processing (ADP) equipment and software, SIPRNET access, a request for information, and the references.

STANDARD(S):: Per the references, ensuring successful connectivity to SIPRNET and accuracy of retrieved information.

PERFORMANCE STEPS:

1. Access ADP terminal with SIPRNET capabilities.
2. Activate Web browser.
3. Research SIPRNET websites for desired information.
4. Retrieve required information.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. Online application help
2. SECNAVINST 5510.36, Department of the Navy Information Security Program (ISP) Regulation

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DUTY AREA 02 - DETAILED PLANNING

TASK: 0511.02.01 (CORE) INPUT FORCE MOVEMENT DATA TO SUPPORT CONCEPT OF OPERATIONS (CONOPS)

CONDITION(S): Given the information for the movement of forces and the Concept of Operations, appropriate Operations Plan/Operations Order (OPLAN/OPORD), appropriate database access, Force Deployment Planning and Execution (FDP&E) suite or Global Command and Control System (GCCS) terminal, and the references.

STANDARD(S): Per the references, ensuring data accuracy.

PERFORMANCE STEPS:

1. Access the appropriate system.
2. Access the appropriate editing tool.
3. Input mode/source and port data.
4. Input force movement time-phasing.
5. Verify accuracy of updated information.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. Joint Operation Planning and Execution System (JOPES) Feeder Tools User Guide
2. User's Guide for JOPES (Joint Operation Planning and Execution System)
3. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
4. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)
5. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
6. CJCSM 3150.16, Joint Operation Planning and Execution System Reporting Structure (JOPSREP)
7. MCO P3000.18, Marine Corps Planner's Manual

TASK: 0511.02.02 (CORE PLUS) VERIFY FORCE MOVEMENT DATA TO SUPPORT CONCEPT OF OPERATIONS (CONOPS)

CONDITION(S): Given the appropriate Operations Plan/Operations Order (OPLAN/OPORD), Concept of Operations, Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), appropriate reports, and the references.

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STANDARD(S):: Per the references, ensuring the data accurately reflects the Concept of Operations.

PERFORMANCE STEPS:

1. Review appropriate reports.
2. Verify force movement.
3. Ensure corrections are made at the appropriate level of command, as required.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. Joint Operation Planning and Execution System (JOPES) Feeder Tools User Guide
2. User's Guide for JOPES (Joint Operation Planning and Execution System)
3. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
4. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)
5. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
6. CJCSM 3150.16, Joint Operation Planning and Execution System Reporting Structure (JOPSREP)
7. MCO P3000.18, Marine Corps Planner's Manual

TASK: 0511.02.03 (CORE PLUS) DEVELOP TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) GUIDANCE

CONDITION(S): Given Automated Data Processing (ADP) equipment and software, Secret Internet Protocol Router Network/Nonsecure (but sensitive) Internet Protocol Router Network (SIPRNET/NIPRNET) access, newsgroup/Defense Messaging System (DMS) access, Commander's Intent, Concept of Operations (CONOPS), appropriate Operations Plan/Operations Order (OPLAN/OPORD), and the references.

STANDARD(S):: Per the references, ensuring TPFDD guidance supports Commander's Intent and Concept of Operations.

PERFORMANCE STEPS:

1. Review higher headquarters' guidance.

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2. Coordinate with appropriate staff sections.
3. Draft TPFDD guidance.
4. Disseminate TPFDD guidance.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: SSgt

REFERENCE(S):

1. CJCS JOINT TPFDD LOI, CJCS Joint Time-Phased Force and Deployment Data Letter of Instruction
2. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
3. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
4. CJCSM 3150.16, Joint Operation Planning and Execution System Reporting Structure (JOPSREP)
5. JP 5-00.2, Joint Task Force Planning Guidance and Procedures
6. MCO P3000.18, Marine Corps Planner's Manual

TASK: 0511.02.04 (CORE) RETRIEVE SCHEDULING AND MOVEMENT INFORMATION

CONDITION(S): Given Force Deployment Planning and Execution (FDP&E) suite or Global Command and Control System (GCCS) terminal, appropriate database access, and references.

STANDARD(S):: Per the references, producing required Scheduling and Movement information.

PERFORMANCE STEPS:

1. Access the appropriate application.
2. Produce the appropriate report.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. Joint Operation Planning and Execution System (JOPES) Feeder Tools User Guide
2. User's Guide for JOPES (Joint Operation Planning and Execution System)
3. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)
4. MCO P3000.18, Marine Corps Planner's Manual

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TASK: 0511.02.05 (CORE) ANALYZE SCHEDULING AND MOVEMENT INFORMATION

CONDITION(S): Given Scheduling and Movement report(s), appropriate Operations Plan/Operations Order (OPLAN/OPORD), Concept of Operations, and the references.

STANDARD(S):: Per the references, ensuring Scheduling and Movement data supports Concept of Operations.

PERFORMANCE STEPS:

1. Review Concept of Operations.
2. Review Scheduling and Movement report(s).
3. Compare Concept of Operations to Scheduling and Movement report to ensure accuracy.
4. Identify discrepancies and lift shortfalls.
5. Correct discrepancies and lift shortfalls at appropriate level of command.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. Joint Operation Planning and Execution System (JOPES) Feeder Tools User Guide
2. User's Guide for JOPES (Joint Operation Planning and Execution System)
3. CJCS JOINT TPFDD LOI, CJCS Joint Time-Phased Force and Deployment Data Letter of Instruction
4. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
5. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
6. CJCSM 3150.16, Joint Operation Planning and Execution System Reporting Structure (JOPSREP)
7. MCO P3000.18, Marine Corps Planner's Manual

TASK: 0511.02.06 (CORE PLUS) VERIFY TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) SUSTAINMENT REQUIREMENT CALCULATIONS

CONDITION(S): Given a list of sustainment requirements, Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), Logistics Concept of Operations, appropriate guidance, and the references.

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STANDARD(S):: Per the references, ensuring sustainment requirements support Concept of Operations.

PERFORMANCE STEPS:

1. Review Logistics Concept of Operations.
2. Review sustainment requirements.
3. Identify discrepancies to the appropriate staff section.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. Joint Operation Planning and Execution System (JOPES) Feeder Tools User Guide
2. User's Guide for JOPES (Joint Operation Planning and Execution System)
3. CJCS JOINT TPFDD LOI, CJCS Joint Time-Phased Force and Deployment Data Letter of Instruction
4. CJCSI 3020.01, Managing, Integrating, and Using Joint Deployment Information Systems
5. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
6. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)
7. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
8. JP 4-0, Doctrine for Logistic Support of Joint Operations
9. MCDP 4, Logistics
10. MCO P3000.18, Marine Corps Planner's Manual

ADMINISTRATIVE INSTRUCTIONS: This task is performed in support of Logistics Operations.

TASK: 0511.02.07 (CORE) ANALYZE FORCE MOVEMENT DATA TO IDENTIFY DISCREPANCIES

CONDITION(S): Given a Force Deployment Planning and Execution (FDP&E) suite or Global Command and Control System (GCCS) terminal, Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), Force Deployment data files, and the references.

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STANDARD(S):: Per the references, ensuring discrepancies or shortfalls are corrected.

PERFORMANCE STEPS:

1. Access appropriate application.
2. Produce appropriate report(s).
3. Compare report data to appropriate guidance.
4. Identify any discrepancies.
5. If necessary, coordinate with appropriate staff sections on sea/airlift requirements.
6. Ensure corrections are made at the appropriate level of command, as required.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. Joint Operation Planning and Execution System (JOPES) Feeder Tools User Guide
2. User's Guide for JOPES (Joint Operation Planning and Execution System)
3. CJCS JOINT TPFDD LOI, CJCS Joint Time-Phased Force and Deployment Data Letter of Instruction
4. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
5. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)
6. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
7. CJCSM 3150.16, Joint Operation Planning and Execution System Reporting Structure (JOPSREP)
8. DOD 4500.9-R, Defense Transportation Regulation (DTR)
9. JP 4-0, Doctrine for Logistic Support of Joint Operations
10. JP 4-01, Joint Doctrine for the Defense Transportation System
11. MCDP 4, Logistics
12. MCWP 5-1, Marine Corps Planning Process
13. NDP 4, Naval Logistics

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TASK: 0511.02.08 (CORE) EXTRACT INFORMATION FROM THE ANNEXES OF AN OPERATIONS PLAN

CONDITION(S): Given a request for information, an OPLAN, and the references.

STANDARD(S):: Per the references, ensuring accuracy of information.

PERFORMANCE STEPS:

1. Review references.
2. Determine which annex of the OPLAN contains the requested information.
3. Locate the requested information in the appropriate annex of the OPLAN.
4. Provide the extracted information to the requester.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
2. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
3. MCWP 5-1, Marine Corps Planning Process

TASK: 0511.02.09 (CORE) EXTRACT INFORMATION FROM THE ANNEXES OF A SUPPORTING PLAN

CONDITION(S): Given a request for information, a Supporting Plan, and the references.

STANDARD(S):: Per the references, ensuring accuracy of information.

PERFORMANCE STEPS:

1. Review the references.
2. Determine which annex of the Supporting Plan contains the requested information.
3. Locate the requested information in the appropriate annex of the Supporting Plan.
4. Provide the extracted information to the requester.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)

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2. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
3. MCWP 5-1, Marine Corps Planning Process

TASK: 0511.02.10 (CORE) EXTRACT INFORMATION FROM THE ANNEXES OF A CONCEPT PLAN

CONDITION(S): Given a request for information, a Concept Plan, and the references.

STANDARD(S):: Per the references, ensuring accuracy of information.

PERFORMANCE STEPS:

1. Review the references.
2. Determine which annex of the Concept Plan contains the requested information.
3. Locate the requested information in the appropriate annex of the Concept Plan.
4. Provide the extracted information to the requester.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
2. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
3. MCWP 5-1, Marine Corps Planning Process

TASK: 0511.02.11 (CORE PLUS) PREPARE OPERATIONS PLAN

CONDITION(S): Given the Commander's Guidance, Concept of Operations, Mission Statement, appropriate Automated Data Processing (ADP) software and hardware, supporting personnel, and the references.

STANDARD(S):: Per the references, ensuring support of Commander's Guidance, Concept of Operations, and Mission Statement.

PERFORMANCE STEPS:

1. Receive the tasking from appropriate authority.
2. Complete the mission analysis process for the tasking and/or required support.
3. Complete the Course of Action (COA) development process.
4. Conduct a COA wargame for each COA developed.

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5. Complete COA comparison and decision process.
6. Complete the orders development process.
7. Publish the Operations Plan.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: SSgt

REFERENCE(S):

1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
2. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
3. CJCSM 3122.04, Joint Operation Planning and Execution System (JOPES), Volume II, (Supplemental Planning Formats and Guidance) (Classified)
4. FORCESFOR, SecDef MEMO; Forces for Unified Commands
5. JP 0-2, Unified Action Armed Forces (UNAAF)
6. JP 3-0, Doctrine for Joint Operations
7. JP 3-35, Joint Deployment and Redeployment Operations
8. JP 5-0, Doctrine for Planning Joint Operations
9. JP 5-00.2, Joint Task Force Planning Guidance and Procedures
10. JSCP, Joint Strategic Capabilities Plan
11. MCDP 5, Planning
12. MCO P3000.18, Marine Corps Planner's Manual
13. MCWP 5-1, Marine Corps Planning Process
14. UCP, Unified Command Plan

TASK: 0511.02.12 (CORE PLUS) PREPARE CONCEPT PLAN

CONDITION(S): Given the Commander's Guidance, Concept of Operations, Mission Statement, appropriate Automated Data Processing (ADP) software and hardware, supporting personnel, and the references.

STANDARD(S): Per the references, ensuring support of Commander's Guidance, Concept of Operations, and Mission Statement.

PERFORMANCE STEPS:

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1. Receive the tasking from appropriate authority.
2. Complete the mission analysis process for the tasking and/or required support.
3. Complete the Course of Action (COA) development process.
4. Conduct a COA wargame for each COA developed.
5. Complete COA comparison and decision process.
6. Complete the orders development process.
7. Publish the Concept Plan.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: SSgt

REFERENCE(S):

1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume I, (Plans, Policies, and Procedures)
2. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
3. CJCSM 3122.04, Joint Operation Planning and Execution System (JOPES), Volume II, (Supplemental Planning Formats and Guidance) (Classified)
4. FORCESFOR, SecDef MEMO; Forces for Unified Commands
5. JP 0-2, Unified Action Armed Forces (UNAAF)
6. JP 3-0, Doctrine for Joint Operations
7. JP 3-35, Joint Deployment and Redeployment Operations
8. JP 5-0, Doctrine for Planning Joint Operations
9. JSCP, Joint Strategic Capabilities Plan
10. MCDP 5, Planning
11. MCO P3000.18, Marine Corps Planner's Manual
12. MCWP 5-1, Marine Corps Planning Process
13. UCP, Unified Command Plan

TASK: 0511.02.13 (CORE PLUS) PREPARE SUPPORTING PLAN

CONDITION(S): Given an Operations Plan, Concept Plan, or Functional Plan; Commander's Intent; appropriate Automated Data Processing (ADP) software and hardware; supporting personnel; and the references.

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STANDARD(S):: Per the references, ensuring support of the existing plan and Commander's Intent.

PERFORMANCE STEPS:

1. Receive the tasking from appropriate authority.
2. Complete the mission analysis process for the tasking and/or required support.
3. Complete the Course of Action (COA) development process.
4. Conduct a COA wargame for each COA developed.
5. Complete COA comparison and decision process.
6. Complete the orders development process.
7. Publish the Supporting Plan.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: SSgt

REFERENCE(S):

1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
2. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
3. CJCSM 3122.04, Joint Operation Planning and Execution System (JOPES), Volume II, (Supplemental Planning Formats and Guidance) (Classified)
4. FORCESFOR, SecDef MEMO; Forces for Unified Commands
5. JP 0-2, Unified Action Armed Forces (UNAAF)
6. JP 3-0, Doctrine for Joint Operations
7. JP 3-35, Joint Deployment and Redeployment Operations
8. JP 5-0, Doctrine for Planning Joint Operations
9. JP 5-00.2, Joint Task Force Planning Guidance and Procedures
10. JSCP, Joint Strategic Capabilities Plan
11. MCDP 5, Planning
12. MCO P3000.18, Marine Corps Planner's Manual
13. MCWP 5-1, Marine Corps Planning Process
14. UCP, Unified Command Plan

ADMINISTRATIVE INSTRUCTIONS: Specific references required for this task are dependent upon the specific plan to be supported.

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TASK: 0511.02.14 (CORE PLUS) WRITE A WARNING ORDER

CONDITION(S): Given an appropriate notification, appropriate Operations Plan/Operations Order (OPLAN/OPORD), Automated Data Processing (ADP) software and hardware, supporting personnel, and the references.

STANDARD(S): Per the references, ensuring the proper information is passed to appropriate units.

PERFORMANCE STEPS:

1. Receive the tasking from appropriate authority.
2. Publish the Warning Order to appropriate units.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: SSgt

REFERENCE(S):

1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
2. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
3. CJCSM 3122.04, Joint Operation Planning and Execution System (JOPES), Volume II, (Supplemental Planning Formats and Guidance) (Classified)
4. FORCESFOR, SecDef MEMO; Forces for Unified Commands
5. JP 0-2, Unified Action Armed Forces (UNAAF)
6. JP 3-0, Doctrine for Joint Operations
7. JP 3-35, Joint Deployment and Redeployment Operations
8. JP 5-0, Doctrine for Planning Joint Operations
9. JP 5-00.2, Joint Task Force Planning Guidance and Procedures
10. JSCP, Joint Strategic Capabilities Plan
11. MCDP 5, Planning
12. MCO P3000.18, Marine Corps Planner's Manual
13. MCWP 5-1, Marine Corps Planning Process
14. UCP, Unified Command Plan

ADMINISTRATIVE INSTRUCTIONS: The specific plan to be supported will dictate which references apply.

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TASK: 0511.02.15 (CORE PLUS) WRITE A PREPARE-TO-DEPLOY ORDER

CONDITION(S): Given appropriate notification, Automated Data Processing (ADP) software and hardware, appropriate Operations Plan/Operations Order (OPLAN/OPORD), supporting personnel, and the references.

STANDARD(S): Per the references, ensuring the proper information is passed to appropriate units.

PERFORMANCE STEPS:

1. Receive the tasking from appropriate authority.
2. Complete the mission analysis process for the tasking and/or required support.
3. Complete the Course of Action (COA) development process.
4. Conduct a COA wargame for each COA developed.
5. Complete COA comparison and decision process.
6. Complete the orders development process.
7. Publish the Prepare-to-Deploy Order.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: SSgt

REFERENCE(S):

1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
2. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
3. CJCSM 3122.04, Joint Operation Planning and Execution System (JOPES), Volume II, (Supplemental Planning Formats and Guidance) (Classified)
4. FORCESFOR, SecDef MEMO; Forces for Unified Commands
5. JP 0-2, Unified Action Armed Forces (UNAAF)
6. JP 3-0, Doctrine for Joint Operations
7. JP 3-35, Joint Deployment and Redeployment Operations
8. JP 5-0, Doctrine for Planning Joint Operations
9. JP 5-00.2, Joint Task Force Planning Guidance and Procedures
10. JSCP, Joint Strategic Capabilities Plan

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11. MCDP 5, Planning
12. MCO P3000.18, Marine Corps Planner's Manual
13. MCWP 5-1, Marine Corps Planning Process
14. UCP, Unified Command Plan

ADMINISTRATIVE INSTRUCTIONS: The specific plan to be supported will dictate which references apply.

TASK: 0511.02.16 (CORE PLUS) WRITE A DEPLOYMENT ORDER

CONDITION(S): Given an appropriate authority, Automated Data Processing (ADP) software and hardware, appropriate Operations Plan/Operations Order (OPLAN/OPORD), supporting personnel, and the references.

STANDARD(S):: Per the references, ensuring the proper information and/or direction is passed to appropriate units in a timely manner.

PERFORMANCE STEPS:

1. Receive the tasking from appropriate authority.
2. Complete the mission analysis process for the tasking and/or required support.
3. Complete the Course of Action (COA) development process.
4. Conduct a COA wargame for each COA developed.
5. Complete COA comparison and decision process.
6. Complete the orders development process.
7. Publish the Deployment Order.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: SSgt

REFERENCE(S):

1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
2. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
3. CJCSM 3122.04, Joint Operation Planning and Execution System (JOPES), Volume II, (Supplemental Planning Formats and Guidance) (Classified)
4. FORCESFOR, SecDef MEMO; Forces for Unified Commands
5. JP 0-2, Unified Action Armed Forces (UNAAF)

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6. JP 3-0, Doctrine for Joint Operations
7. JP 3-35, Joint Deployment and Redeployment Operations
8. JP 5-0, Doctrine for Planning Joint Operations
9. JP 5-00.2, Joint Task Force Planning Guidance and Procedures
10. JSCP, Joint Strategic Capabilities Plan
11. MCDP 5, Planning
12. MCO P3000.18, Marine Corps Planner's Manual
13. MCWP 5-1, Marine Corps Planning Process
14. UCP, Unified Command Plan

ADMINISTRATIVE INSTRUCTIONS: The specific plan to be supported will dictate which references apply.

TASK: 0511.02.17 (CORE PLUS) WRITE A TRANSITION ORDER

CONDITION(S): Given appropriate authority, Automated Data Processing (ADP) hardware and software, appropriate Operations Plan/Operations Order (OPLAN/OPORD), supporting personnel, and the references.

STANDARD(S):: Per the references, ensuring the proper information is passed to appropriate units in a timely manner.

PERFORMANCE STEPS:

1. Receive the tasking from appropriate authority.
2. Complete the mission analysis process for the tasking and/or required support.
3. Complete the Course of Action (COA) development process.
4. Conduct a COA wargame for each COA developed.
5. Complete COA comparison and decision process.
6. Complete the orders development process.
7. Publish the Transition Order.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: SSgt

REFERENCE(S):

1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)

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2. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
3. CJCSM 3122.04, Joint Operation Planning and Execution System (JOPES), Volume II, (Supplemental Planning Formats and Guidance) (Classified)
4. FORCESFOR, SecDef MEMO; Forces for Unified Commands
5. JP 0-2, Unified Action Armed Forces (UNAAF)
6. JP 3-0, Doctrine for Joint Operations
7. JP 3-35, Joint Deployment and Redeployment Operations
8. JP 5-0, Doctrine for Planning Joint Operations
9. JP 5-00.2, Joint Task Force Planning Guidance and Procedures
10. JSCP, Joint Strategic Capabilities Plan
11. MCDP 5, Planning
12. MCO P3000.18, Marine Corps Planner's Manual
13. MCWP 5-1, Marine Corps Planning Process
14. UCP, Unified Command Plan

ADMINISTRATIVE INSTRUCTIONS: Although the Transition Order is not defined in Marine Corps doctrine, Transition Orders are required in the joint deployment process. The specific plan to be supported will dictate which references apply.

TASK: 0511.02.18 (CORE PLUS) DEVELOP COURSES OF ACTION (COA)

CONDITION(S): Given a tasking from an appropriate authority, appropriate guidance and Commander's Intent, Automated Data Processing (ADP) software and hardware, information related to the Intelligence Preparation of the Battlespace (IPB), supporting personnel, and the references.

STANDARD(S): Per the references, ensuring compliance with the Commander's Intent.

PERFORMANCE STEPS:

1. Analyze the Intelligence Preparation of the Battlespace (IPB).
2. Assess availability of assets.
3. Assess relative combat power against threat.
4. Develop and refine the Center Of Gravity (COG).
5. Develop initial COA(s).

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6. Receive Commander's Guidance.
7. Refine COA(s), based on Commander's Guidance.
8. Develop supporting graphics and narrative.
9. Ensure conformance with Commander's Intent.
10. Prepare the COA briefing.
11. Modify and/or refine the selected COA.
12. Develop commander's wargaming guidance.
13. Develop commander's evaluation criteria.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: SSgt

REFERENCE(S):

1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
2. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
3. CJCSM 3122.04, Joint Operation Planning and Execution System (JOPES), Volume II, (Supplemental Planning Formats and Guidance) (Classified)
4. FORCESFOR, SecDef MEMO; Forces for Unified Commands
5. JP 0-2, Unified Action Armed Forces (UNAAF)
6. JP 3-0, Doctrine for Joint Operations
7. JP 3-35, Joint Deployment and Redeployment Operations
8. JP 5-0, Doctrine for Planning Joint Operations
9. JP 5-00.2, Joint Task Force Planning Guidance and Procedures
10. JSCP, Joint Strategic Capabilities Plan
11. MCDP 5, Planning
12. MCO P3000.18, Marine Corps Planner's Manual
13. MCWP 5-1, Marine Corps Planning Process
14. UCP, Unified Command Plan

ADMINISTRATIVE INSTRUCTIONS: Specific references required for this task are dependent upon the specific plan to be supported.

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TASK: 0511.02.19 (CORE) IDENTIFY COMMAND RELATIONSHIPS FOR JOINT OPERATIONS

CONDITION(S): Given the references; appropriate authority; and/or an Operations Plan, Concept Plan, Functional Plan, Warning Order, Execute Order, Prepare-to-Deploy Order, or Deployment Order; any changes to those documents; Commander's Intent; Automated Data Processing (ADP) software and hardware; supporting personnel, and the references.

STANDARD(S): Per the references, ensuring compliance with supported and/or supporting Commander's Intent.

PERFORMANCE STEPS:

1. Analyze the appropriate document that establishes the command relationships.
2. Identify the supported commanders.
3. Identify the supporting commanders.
4. Identify adjacent supported/supporting commanders.
5. State the command relationship of the transferring force to the gaining commander.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
2. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
3. CJCSM 3122.04, Joint Operation Planning and Execution System (JOPES), Volume II, (Supplemental Planning Formats and Guidance) (Classified)
4. FORCESFOR, SecDef MEMO; Forces for Unified Commands
5. JP 3-0, Doctrine for Joint Operations
6. JP 3-35, Joint Deployment and Redeployment Operations
7. JP 5-0, Doctrine for Planning Joint Operations
8. JP 5-00.2, Joint Task Force Planning Guidance and Procedures
9. JSCP, Joint Strategic Capabilities Plan
10. MCDP 5, Planning
11. MCO P3000.18, Marine Corps Planner's Manual
12. MCWP 5-1, Marine Corps Planning Process
13. UCP, Unified Command Plan

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TASK: 0511.02.20 (CORE) RETRIEVE NEWSGROUP TRAFFIC

CONDITION(S): Given Automated Data Processing (ADP) software and hardware, appropriate Operations Plan/Operations Order (OPLAN/OPORD), Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), access to the appropriate network, and appropriate permissions.

STANDARD(S):: Ensuring successful message retrieval, in its entirety.

PERFORMANCE STEPS:

1. Access appropriate newsgroups.
2. Select desired message(s).
3. Display newsgroup message(s).

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S): (NONE)

TASK: 0511.02.21 (CORE) REVIEW NEWSGROUP TRAFFIC

CONDITION(S): Given Automated Data Processing (ADP) software and hardware, access to the appropriate network, appropriate permissions, appropriate Operations Plan/Operations Order (OPLAN/OPORD), and retrieved newsgroup messages.

STANDARD(S):: Successfully viewing the message, in its entirety.

PERFORMANCE STEPS:

1. Read message(s).
2. Take action, as required.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S): (NONE)

TASK: 0511.02.22 (CORE) PREPARE FORMATTED NEWSGROUP MESSAGES

CONDITION(S): Given a requirement, appropriate Operations Plan/Operations Order (OPLAN/OPORD), Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), Automated Data Processing (ADP) software and hardware, access to the appropriate network, appropriate permissions, and the reference.

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STANDARD(S):: Per the reference, ensuring information is accurate, properly formatted, and addressed to the appropriate units.

PERFORMANCE STEPS:

1. Create a message draft using either a text editor or newsgroup editor.
2. Route the message draft to the appropriate staff section(s) for review and/or comment.
3. Make required corrections and/or changes.
4. Finalize the message.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)

TASK: 0511.02.23 (CORE) TRANSMIT FORMATTED NEWSGROUP MESSAGES

CONDITION(S): Given Automated Data Processing (ADP) software and hardware, access to the appropriate network, Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), the appropriate Operations Plan/Operations Order (OPLAN/OPORD), and the reference.

STANDARD(S):: Per the reference, ensuring successful transmission and posting of message.

PERFORMANCE STEPS:

1. Receive authority to release newsgroup message.
2. Access the appropriate newsgroup.
3. Transmit the message.
4. Verify the message posted correctly after transmission.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)

TASK: 0511.02.24 (CORE) PREPARE DEFENSE MESSAGE SYSTEM (DMS) MESSAGES

Appendix B to
ENCLOSURE (6)

CONDITION(S): Given the references and Automated Data Processing (ADP) software and hardware.

STANDARD(S):: Per the references, ensuring information is accurate, properly formatted, and addressed to the appropriate units.

PERFORMANCE STEPS:

1. Create a message draft using a text editor or DMS editor.
2. Route the message draft to the appropriate staff section(s) for review and/or comments.
3. Make required corrections and/or changes.
4. Finalize the message.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. LOCAL COMM SOP, Local Command Communications Standing Operating Procedures
2. NTP-21, Naval Telecommunications Procedures (NTP) Publication, Defense Messaging System User's Manual

TASK: 0511.02.25 (CORE) TRANSMIT PROPERLY FORMATTED DEFENSE MESSAGE SYSTEM (DMS) MESSAGES

CONDITION(S): Given Automated Data Processing (ADP) software and hardware, network access, appropriate permissions, and the references.

STANDARD(S):: Per the references, ensuring successful transmission and posting of message.

PERFORMANCE STEPS:

1. Receive authority to release DMS message.
2. Electronically transmit final message to appropriate communications center.
3. Verify the message has posted correctly after transmission.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. LOCAL COMM SOP, Local Command Communications Standing Operating Procedures
2. NTP-21, Naval Telecommunications Procedures (NTP) Publication, Defense Messaging System User's Manual

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ENCLOSURE (6)

TASK: 0511.02.26 (CORE PLUS) DEFINE COMMAND RELATIONSHIPS FOR JOINT OPERATIONS FOR SUBORDINATE COMMANDS

CONDITION(S): Given the references; appropriate authority; and/or an Operations Plan, Concept Plan, Functional Plan, Warning Order, Execute Order, Prepare-to-Deploy Order, or Deployment Order; any changes to those documents; Commander's Intent; Automated Data Processing (ADP) software and hardware; supporting personnel; and the references.

STANDARD(S): Per the references, ensuring compliance with supported and/or supporting Commander's Intent.

PERFORMANCE STEPS:

1. Review the appropriate documents that establish the command relationships.
2. Identify the command relationships established by the appropriate document.
3. Upon authorization, promulgate the establishment of the authorized command relationships.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: SSgt

REFERENCE(S):

1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
2. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
3. CJCSM 3122.04, Joint Operation Planning and Execution System (JOPES), Volume II, (Supplemental Planning Formats and Guidance) (Classified)
4. FORCESFOR, SecDef MEMO; Forces for Unified Commands
5. JP 3-0, Doctrine for Joint Operations
6. JP 3-35, Joint Deployment and Redeployment Operations
7. JP 5-0, Doctrine for Planning Joint Operations
8. JP 5-00.2, Joint Task Force Planning Guidance and Procedures
9. JSCP, Joint Strategic Capabilities Plan
10. MCDP 5, Planning
11. MCO P3000.18, Marine Corps Planner's Manual
12. MCWP 5-1, Marine Corps Planning Process
13. UCP, Unified Command Plan

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ENCLOSURE (6)

TASK: 0511.02.27 (CORE PLUS) COMPILE ANNEXES OF OPERATIONS PLAN

CONDITION(S): Given completed annexes of the Operations Plan and the references.

STANDARD(S):: Per the references, ensuring proper format of Operations Plan.

PERFORMANCE STEPS:

1. Obtain appropriate annexes from staff sections.
2. Review appropriate reference materials.
3. Compile annexes to create Operations Plan.

INITIAL TRAINING SETTING: MOJT Sustainment: 12 Req By: SSgt

REFERENCE(S):

1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
 2. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
 3. MCDP 5, Planning
 4. MCO P3000.18, Marine Corps Planner's Manual
 5. MCWP 5-1, Marine Corps Planning Process
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TASK: 0511.02.28 (CORE PLUS) COMPILE ANNEXES OF SUPPORTING PLAN

CONDITION(S): Given completed annexes of the Supporting Plan and the references.

STANDARD(S):: Per the references, ensuring proper format of Supporting Plan.

PERFORMANCE STEPS:

1. Obtain appropriate annexes from staff sections.
2. Review appropriate reference materials.
3. Compile annexes to create Supporting Plan.

INITIAL TRAINING SETTING: MOJT Sustainment: 12 Req By: SSgt

REFERENCE(S):

1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)

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ENCLOSURE (6)

2. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
 3. MCDP 5, Planning
 4. MCO P3000.18, Marine Corps Planner's Manual
 5. MCWP 5-1, Marine Corps Planning Process
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TASK: 0511.02.29 (CORE PLUS) COMPILE ANNEXES OF CONCEPT PLAN

CONDITION(S): Given completed annexes of the Concept Plan and the references.

STANDARD(S):: Per the references, ensuring proper format of Concept Plan.

PERFORMANCE STEPS:

1. Obtain appropriate annexes from staff sections.
2. Review appropriate reference materials.
3. Compile annexes to create Concept Plan.

INITIAL TRAINING SETTING: MOJT Sustainment: 12 Req By: SSgt

REFERENCE(S):

1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
2. CJCSM 3122.03, Joint Operation Planning and Execution System (JOPES), Volume II, (Planning Formats and Guidance)
3. MCDP 5, Planning
4. MCO P3000.18, Marine Corps Planner's Manual
5. MCWP 5-1, Marine Corps Planning Process

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ENCLOSURE (6)

DUTY AREA 03 - MANAGE TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) EXECUTION

TASK: 0511.03.01 (CORE) BUILD FORCE MODULE (FM) STRUCTURE

CONDITION(S): Given a Force Deployment Planning and Execution (FDP&E) suite or Global Command and Control System (GCCS) terminal, appropriate Operations Plan/Operations Order (OPLAN/OPORD), Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), appropriate guidance, and the references.

STANDARD(S):: Per the references, ensuring accuracy of naming convention.

PERFORMANCE STEPS:

1. Review references for definition and characteristics of Force Modules.
2. Review Commander's Time-Phased Force and Deployment Data (TPFDD) Letter of Instruction (LOI) or guidance.
3. Access Joint Operation Planning and Execution System (JOPES) or JOPES feeder tool system.
4. Open appropriate application/module.
5. Build Force Module structure in JOPES or JOPES feeder tool.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. Joint Operation Planning and Execution System (JOPES) Feeder Tools User Guide
2. User's Guide for JOPES (Joint Operation Planning and Execution System)
3. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
4. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)
5. CJCSM 3150.16, Joint Operation Planning and Execution System Reporting Structure (JOPSREP)
6. MCO P3000.18, Marine Corps Planner's Manual

TASK: 0511.03.02 (CORE) VERIFY FORCE MODULE (FM) STRUCTURE

CONDITION(S): Given a Force Deployment Planning and Execution (FDP&E) suite or Global Command and Control System (GCCS) terminal, appropriate Operations Plan/Operations Order (OPLAN/OPORD), Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), appropriate guidance, and the references.

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STANDARD(S):: Per the references, ensuring accuracy of naming convention and content.

PERFORMANCE STEPS:

1. Review references for definition and characteristics of Force Modules (FM).
2. Review Commander's Time-Phased Force and Deployment Data (TPFDD) Letter of Instruction (LOI) or guidance.
3. Access Joint Operation Planning and Execution System (JOPES) or JOPES feeder tool.
4. Open appropriate application and print Force Module list.
5. Review Force Module list.
6. Compare naming convention in Force Module list with guidance contained in references.
7. Compare the Unit Line Numbers (ULNs) contained in the Force Module list to TPFDD LOI/guidance.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
2. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)
3. MCO P3000.18, Marine Corps Planner's Manual

TASK: 0511.03.03 (CORE) BUILD TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) UNIT LINE NUMBER (ULN) STRUCTURE

CONDITION(S): Given access to reference material, appropriate guidance, appropriate Operations Plan/Operations Order (OPLAN/OPORD), Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), Force Deployment Planning and Execution (FDP&E) suite or Global Command and Control System (GCCS) terminal, and the references.

STANDARD(S):: Per the references, ensuring accuracy of naming convention.

PERFORMANCE STEPS:

1. Review references for definition and characteristics of ULNs.
2. Review Commander's Time-Phased Force and Deployment Data (TPFDD) Letter of Instruction (LOI) or guidance.

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3. Access Joint Operation Planning and Execution System (JOPES) or JOPES feeder tool system.
4. Open appropriate application/module.
5. Build ULN structure in JOPES or JOPES feeder tool.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. Online application help
2. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)
3. CJCSM 3150.16, Joint Operation Planning and Execution System Reporting Structure (JOPSREP)
4. MCO P3000.18, Marine Corps Planner's Manual

TASK: 0511.03.04 (CORE) MODIFY REQUIREMENTS IN FORCE DEPLOYMENT SYSTEMS

CONDITION(S): Given a Force Deployment Planning and Execution (FDP&E) suite or Global Command and Control System (GCCS) terminal, current Time-Phased Force and Deployment Data (TPFDD), appropriate Operations Plan/Operations Order (OPLAN/OPORD), Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), Commander's Concept of Employment, appropriate guidance, and the references.

STANDARD(S): Per the references, ensuring compliance with Commander's Concept Of Employment.

PERFORMANCE STEPS:

1. Access the TPFDD.
2. Access appropriate system function screen/menu.
3. Make appropriate modifications.
4. Save modifications.
5. Check for logical and fatal errors.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. Joint Operation Planning and Execution System (JOPES) Feeder Tools User Guide

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ENCLOSURE (6)

2. User's Guide for JOPES (Joint Operation Planning and Execution System)
3. CJCSM 3122.01, Joint Operation Planning and Execution System (JOPES), Volume 1, (Plans, Policies, and Procedures)
4. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)
5. CJCSM 3150.16, Joint Operation Planning and Execution System Reporting Structure (JOPSREP)
6. MCO P3000.18, Marine Corps Planner's Manual

ADMINISTRATIVE INSTRUCTIONS: Appropriate references are dependent upon the system accessed and the required modifications.

TASK: 0511.03.05 (CORE) RECONCILE VALIDATED FORCE DEPLOYMENT REQUIREMENTS WITH CARRIER ALLOCATION/MANIFEST DATA

CONDITION(S): Given a listing of validated Unit Line Numbers (ULNs), carrier allocation/manifest data, Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), appropriate Operations Plan/Operations Order (OPLAN/OPORD), and the references.

STANDARD(S): Per the references, ensuring each ULN has been allocated and manifested to a carrier.

PERFORMANCE STEPS:

1. Compare validated force list against carrier allocation/manifest report.
2. Identify discrepancies between validated requirements and carrier allocation/manifest data.
3. Ensure discrepancies are corrected at the appropriate level of command.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)
 2. MCDP 4, Logistics
 3. MCO P3000.18, Marine Corps Planner's Manual
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TASK: 0511.03.06 (CORE) ANALYZE FORCE MOVEMENT REPORTS TO IDENTIFY DISCREPANCIES

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ENCLOSURE (6)

CONDITION(S): Given force movement reports, error reports, appropriate Operations Plan/Operations Order (OPLAN/OPORD), Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), appropriate guidance, and the references.

STANDARD(S):: Per the references, identifying all discrepancies.

PERFORMANCE STEPS:

1. Interpret force movement reports, error reports, and appropriate guidance.
2. Note discrepancies.
3. Ensure discrepancies are corrected at the appropriate level of command.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)
2. MCO P3000.18, Marine Corps Planner's Manual

TASK: 0511.03.07 (CORE) REFINE FORCE DEPLOYMENT DATA TO LEVEL FOUR DETAIL

CONDITION(S): Given force list with level four detail, input from Logistics representative, appropriate Operations Plan/Operations Order (OPLAN/OPORD), Commander's Concept of Employment, Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), a Force Deployment Planning and Execution (FDP&E) suite or Global Command and Control (GCCS) terminal, and the references.

STANDARD(S):: Per the references, ensuring level four detail contained in force list is in compliance with Commander's Concept Of Employment and is transportation feasible.

PERFORMANCE STEPS:

1. Access appropriate FDP&E or GCCS application.
2. Print appropriate report.
3. Evaluate force list with level four detail ensuring:
 - a. Commander's requirements are met;
 - b. Dimensional data is accurate;
 - c. Unit information is accurate;
 - d. Movement detail is accurate.
4. Note any discrepancies; check for logical/fatal errors.

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ENCLOSURE (6)

5. Make corrections, as required, at appropriate level of command.
6. Check for logical and fatal errors.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. Online application help
 2. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)
 3. CJCSM 3150.16, Joint Operation Planning and Execution System Reporting Structure (JOPSREP)
 4. MCDP 4, Logistics
 5. MCO P3000.18, Marine Corps Planner's Manual
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TASK: 0511.03.08 (CORE) IMPORT FORCE DEPLOYMENT DATA FROM JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES) FEEDER TOOLS TO JOPES

CONDITION(S): Given access to JOPES, an export file from JOPES feeder tool, a report of data from JOPES feeder tool, and the references.

STANDARD(S): Per the references, ensuring successful import of data.

PERFORMANCE STEPS:

1. Access appropriate system.
2. Open appropriate application.
3. Import data file using JOPES applications.
4. Print JOPES report of imported data.
5. Compare JOPES feeder tool report with JOPES report to ensure data is properly imported.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. Joint Operation Planning and Execution System (JOPES) Feeder Tools User Guide
2. Online application help
3. User's Guide for JOPES (Joint Operation Planning and Execution System)

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ENCLOSURE (6)

TASK: 0511.03.09 (CORE) EXPORT FORCE DEPLOYMENT DATA FROM JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES) TO JOPES FEEDER TOOLS

CONDITION(S): Given access to JOPES, a Force Deployment Planning and Execution (FDP&E) suite or Global Command and Control System (GCCS) terminal, report of source data, appropriate database access, and the references.

STANDARD(S): Per the references, ensuring successful export of data.

PERFORMANCE STEPS:

1. Access appropriate application.
2. Export data from JOPES.
3. Access JOPES feeder tool.
4. Import data file to JOPES feeder tool.
5. Compare imported data to source data.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. Joint Operation Planning and Execution System (JOPES) Feeder Tools User Guide
2. Online application help
3. User's Guide for JOPES (Joint Operation Planning and Execution System)

TASK: 0511.03.10 (CORE) IMPORT FORCE DEPLOYMENT DATA FROM MDSS II/TC AIMS II TO JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES) FEEDER TOOLS

CONDITION(S): Given an export file from MDSS II/TC AIMS II, a report of data from MDSS II/TC AIMS II, a Force Deployment Planning and Execution (FDP&E) suite, and the references.

STANDARD(S): Per the references, ensuring successful import of data.

PERFORMANCE STEPS:

1. Access appropriate JOPES feeder tool application.
2. Import MDSS II/TC AIMS II file into JOPES feeder tool.
3. Compare imported data to source data.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

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ENCLOSURE (6)

REFERENCE(S) :

1. Joint Operation Planning and Execution System (JOPES) Feeder Tools User Guide
2. Online application help

TASK: 0511.03.11 (CORE) CREATE STANDARD AND NON-STANDARD TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) REPORTS

CONDITION(S): Given a Force Deployment Planning and Execution (FDP&E) suite or Global Command and Control System (GCCS) terminal, appropriate access, a requirement for a report, and the references.

STANDARD(S):: Per the references, ensuring the reports provide the appropriate data.

PERFORMANCE STEPS:

1. Access Joint Operation Planning and Execution System (JOPES) or JOPES feeder tool application.
2. Create standard and/or non-standard TPFDD report.
3. Print the standard and/or non-standard report.
4. Review printed standard or non-standard report, ensuring report requirements are met.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S) :

1. Joint Operation Planning and Execution System (JOPES) Feeder Tools User Guide
2. Online application help
3. User's Guide for JOPES (Joint Operation Planning and Execution System)

TASK: 0511.03.12 (CORE PLUS) ANALYZE MOVEMENT SCHEDULES WITHIN JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES)

CONDITION(S): Given a Force Deployment Planning and Execution (FDP&E) suite or Global Command and Control System (GCCS) terminal, appropriate access, appropriate Operations Plan/Operations Order (OPLAN/OPORD), Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), appropriate guidance, and the references.

STANDARD(S):: Per the references, identifying associated carriers for unit movement.

PERFORMANCE STEPS:

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1. Access the appropriate JOPES application.
2. Display movement schedule for validated requirements.
3. Identify carriers to be used for validated requirements.
4. Compare lift requirement(s) against allocated lift.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. Online application help
2. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)
3. MCO P3000.18, Marine Corps Planner's Manual

TASK: 0511.03.13 (CORE PLUS) DEVELOP FORCE CLOSURE PROJECTIONS

CONDITION(S): Given appropriate Joint Operation Planning and Execution System (JOPES) reports, appropriate Operations Plan/Operations Order (OPLAN/OPORD), Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), appropriate guidance, and the references.

STANDARD(S): Per the references, ensuring projections meet the commander's designated timeframe.

PERFORMANCE STEPS:

1. Review JOPES reports and appropriate guidance.
2. Identify projected closure date for each requirement.
3. Develop chronological listing of projected closure dates.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)
2. MCO P3000.18, Marine Corps Planner's Manual

TASK: 0511.03.14 (CORE PLUS) CONVERT FORCE DEPLOYMENT DATA TO SPREADSHEET DATA

CONDITION(S): Given appropriate access, Force Deployment Planning and Execution (FDP&E)

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ENCLOSURE (6)

suite or Global Command and Control System (GCCS) terminal, appropriate Automated Data Processing (ADP) hardware and software, and the reference.

STANDARD(S):: Per the reference, ensuring unit data is displayed in the requested format.

PERFORMANCE STEPS:

1. Access appropriate Joint Operation Planning and Execution System (JOPES) application.
2. Access appropriate plan in JOPES.
3. Display required data fields.
4. Generate data file.
5. Export data file.
6. Import data file into spreadsheet application.

INITIAL TRAINING SETTING: MOJT Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. Online application help
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TASK: 0511.03.15 (CORE) ALLOCATE UNIT LINE NUMBERS (ULNS) TO CARRIERS IN JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES)

CONDITION(S): Given a Plan Identification Number (PID), valid carrier data, Force Deployment Planning and Execution (FDP&E) suite or Global Command and Control System (GCCS) terminal, appropriate database access, and the references.

STANDARD(S):: Per the references, ensuring adequate lift exists for the validated ULNs.

PERFORMANCE STEPS:

1. Access appropriate JOPES application.
2. Retrieve requirements' scheduled movement data.
3. Analyze number of Passengers (PAX) and short tons (stons), per carrier, to ensure adequate lift is provided.
4. Add or modify ULNs, PAX, and ston data, as required.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. Online application help

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2. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)
 3. CJCSM 3150.16, Joint Operation Planning and Execution System Reporting Structure (JOPSREP)
 4. MCO P3000.18, Marine Corps Planner's Manual
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TASK: 0511.03.16 (CORE) MANIFEST UNIT LINE NUMBERS (ULNS) TO CARRIERS IN JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES)

CONDITION(S): Given a Plan Identification Number (PID), valid carrier data, Unit Movement Control Center (UMCC) data, Force Deployment Planning and Execution (FDP&E) suite or Global Command and Control System (GCCS) terminal, requirement data, appropriate database access, Commander's Time-Phased Force and Deployment Data Letter of Instruction (TPFDD LOI), appropriate Operations Plan/Operations Order (OPLAN/OPORD), and the references.

STANDARD(S): Per the references, ensuring accurate reporting of the validated ULNs.

PERFORMANCE STEPS:

1. Access appropriate JOPES application.
2. Retrieve requirements' scheduled movement data.
3. Compare number of Passengers (PAX) and short tons (stons), per carrier, against UMCC data.
4. Add or modify ULNs, PAX, and ston data, as required.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Pvt

REFERENCE(S):

1. Online application help
2. CJCSM 3122.02, Joint Operation Planning and Execution System (JOPES), Volume III, (Crisis Action Time-Phased Force and Deployment Data Development and Deployment Execution)
3. CJCSM 3150.16, Joint Operation Planning and Execution System Reporting Structure (JOPSREP)
4. MCO P3000.18, Marine Corps Planner's Manual

SUMMARY/INDEX OF INDIVIDUAL TRAINING STANDARDS BY SPECIFIC CATEGORY (MOJT, DL, PST)

1. This enclosure summarizes the Individual Training Standards (ITS) according to three categories:

Appendix A: ITSs Trained via Managed On-The-Job Training (MOJT)

Appendix B: ITSs Supported by Distance Learning (DL) Products

Appendix C: ITSs Supported by Performance Support Tools (PST)

2. If no information is applicable to a category, the appendix will include a statement to that effect.

3. Format. The columns in each appendix are as follows:

a. SEQ. Sequence Number. This number dictates the order in which tasks for a given duty area are displayed.

b. TASK. ITS Designator. This is the permanent designator assigned to the task when it is created.

c. TITLE. ITS Task Title.

d. CORE. An "X" appears in this column when the task is designated as a "core" task required to "make" a Marine or qualify that Marine for the appropriate MOS. The absence of an "X" indicates that this is an advanced ("core plus") task that is mission, grade, or billet specific.

e. FLC. Functional Learning Center. An "X" appears in this column when the FLC is designated as the initial training setting. The absence of an "X" indicates that the initial training is accomplished through Managed On-The-Job Training (MOJT).

f. DL. Distance Learning (DL) Product. An "X" in this column indicates that at least one DL product is associated with this task. Consult enclosure (6) for details.

g. PST. Performance Support Tool (PST). An "X" in this column indicates that at least one PST is associated with this task. Consult enclosure (6) for details.

h. SUS. Sustainment Training Period. An entry in this column represents the number of months between evaluation or retraining by the unit to maintain the proficiency required by the standard, provided the task supports the unit's METL.

i. REQ BY. Required By. An entry in this column depicts the lowest grade required to demonstrate proficiency in this task.

j. PAGE. Page Number. This column lists the number of the page in enclosure (6) that contains detailed information concerning this task.

ENCLOSURE (7)

INDIVIDUAL TRAINING STANDARDS TRAINED VIA MANAGED ON-THE-JOB TRAINING

This appendix includes a summary listing of all ITS tasks planned for initial Managed On-The-Job Training (MOJT). They are grouped by MOS and Duty Area.

SEQ	TASK	TITLE	CORE	FLC	DL	PST	SUS	REQ	BY	PAGE
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MOS 0502, MAGTF Plans/Operations Officer

DUTY AREA 01 - FORCE DEPLOYMENT PLANNING AND EXECUTION (FDP&E) SYSTEMS

2)	0502.01.02	WRITE EMERGENCY DESTRUCTION PLANS						12	Maj	6-A-1
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DUTY AREA 02 - DETAILED PLANNING

1)	0502.02.01	INPUT FORCE MOVEMENT DATA TO SUPPORT CONCEPT OF OPERATIONS (CONOPS)						12	Maj	6-A-4
4)	0502.02.04	VERIFY TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) SUSTAINMENT REQUIREMENT CALCULATIONS						12	Maj	6-A-6
6)	0502.02.06	COMPILE ANNEXES OF OPERATIONS PLAN						12	Maj	6-A-8
7)	0502.02.07	COMPILE ANNEXES OF SUPPORTING PLAN						12	Maj	6-A-9
8)	0502.02.08	COMPILE ANNEXES OF CONCEPT PLAN						12	Maj	6-A-9

DUTY AREA 03 - MANAGE TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) EXECUTION

4)	0502.03.04	MODIFY REQUIREMENTS IN FORCE DEPLOYMENT SYSTEMS						12	Maj	6-A-26
8)	0502.03.08	ANALYZE FORCE DEPLOYMENT DATA TO LEVEL SIX DETAIL						12	Maj	6-A-28
9)	0502.03.09	IMPORT FORCE DEPLOYMENT DATA FROM JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES) FEEDER TOOLS TO JOPES						12	Maj	6-A-29
10)	0502.03.10	EXPORT FORCE DEPLOYMENT DATA FROM JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES) TO JOPES FEEDER TOOLS						12	Maj	6-A-29
11)	0502.03.11	IMPORT FORCE DEPLOYMENT DATA FROM MDSS II/TC AIMS II TO JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES) FEEDER TOOLS						12	Maj	6-A-30
12)	0502.03.12	CREATE STANDARD AND NON-STANDARD TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) REPORTS						12	Maj	6-A-30
14)	0502.03.14	DEVELOP FORCE CLOSURE PROJECTIONS						12	Maj	6-A-32
15)	0502.03.15	PREPARE EXECUTIVE LEVEL BRIEFING SLIDES OF TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) FORCE FLOW						12	Maj	6-A-32

Appendix A to
ENCLOSURE (7)

MOS 0511, MAGTF Planning Specialist

<u>SEQ</u>	<u>TASK</u>	<u>TITLE</u>	<u>CORE</u>	<u>FLC</u>	<u>DL</u>	<u>PST</u>	<u>SUS</u>	<u>REQ</u>	<u>BY</u>	<u>PAGE</u>
<u>DUTY AREA 01 - FORCE DEPLOYMENT PLANNING AND EXECUTION (FDP&E) SYSTEMS</u>										
2)	0511.01.02	WRITE EMERGENCY DESTRUCTION PLANS					12	Sgt		6-B-1
<u>DUTY AREA 02 - DETAILED PLANNING</u>										
27)	0511.02.27	COMPILE ANNEXES OF OPERATIONS PLAN					12	SSgt		6-B-28
28)	0511.02.28	COMPILE ANNEXES OF SUPPORTING PLAN					12	SSgt		6-B-28
29)	0511.02.29	COMPILE ANNEXES OF CONCEPT PLAN					12	SSgt		6-B-29
<u>DUTY AREA 03 - MANAGE TIME-PHASED FORCE AND DEPLOYMENT DATA (TPFDD) EXECUTION</u>										
14)	0511.03.14	CONVERT FORCE DEPLOYMENT DATA TO SPREADSHEET DATA					12	Pvt		6-B-38

Appendix A to
ENCLOSURE (7)

INDIVIDUAL TRAINING STANDARDS SUPPORTED BY DISTANCE LEARNING PRODUCTS

There are no Distance Learning Products assigned to any tasks in this order.

Appendix B to
ENCLOSURE (7)

INDIVIDUAL TRAINING STANDARDS SUPPORTED BY PERFORMANCE SUPPORT TOOLS

There are no performance support tools assigned to any tasks in this order.

Appendix C to
ENCLOSURE (7)